

Report

On results of program and financial monitoring of sub-projects funded by the Regional AIDS Fund

Place: Kara-Balta town, Bishkek city, Chui oblast, Kyrgyz Republic

Dates: March 25-29, 2008

Monitoring of sub-projects funded by the Regional AIDS Fund in first and second grounds was conducted from March 25 until March 29 on base of RPMU's Memo №220 of March 18, 2008. The working group composed from the Project Country Office specialists in KR (Kadyralieva A. – National Coordinator, Kurmanalieva A. – M&E specialist, Sagymbaeva B. – training programs specialist, Artisbek kzy Nurliza – financial-administrative assistant), Tursaliev B. – project financial manager, Yuldashev K. – Regional M&E Specialist. The working group visited sub-projects in Bishkek and Kara-Balta, Jayil rayon, Chui oblast. The monitoring covered the second round sub-projects started implementation in January 2008 and 1st ground sub-projects, most of which have finished their project implementation.

Applicant: Public Foundation «Health for all» (1st ground). Project name: «Take care of yours – take care of relatives»

Date/time: March 25 2008, 9:30 a.m. – 15:00 p.m.

Address: Bishkek, prospect Chui, 97- 34

Contact information: Kulambaev Bakyt Bekjanovich, manager of sub-project, director of PF, phone: (0312) 54-31-59, cell: (0515) 75-64-93

M&E results: Grant code: 207GR12B10J15033033010F. Total grant amount: \$ 9979, 70. Duration of sub-project implementation is 9 months. The target groups are migrants-resettles, ethnical Kyrgyz refugees from Uzbekistan and Tajikistan. The project focused on work with this target group to increase their awareness on HIV/AIDS and drug use prevention though trainings and dissemination of IEM. It was planned to cover 600 migrants and conduct 24 trainings, reported number of trainings conducted is 25, migrants covered is 786 people. The sub-project supported formation of 16 community based contribution committees (CBCC) to HLS, where 96 volunteers involved, the CBCC Manual developed and approved by head of the local self-government.

The project is implemented in Moskovskiy, Sokulukskiy, Alamedinskyy and Issykatskiy rayons, where mainly the migrants from CA settled. The sub-project is implemented with delay in work plan of project activities, the project is prolonged for 1 month (official request for project prolongation addressed to National Coordinator is available at Project Country Office). The prolongation reasoned by busyness of migrants with seasonal field works in September and October. Moreover, the cold winter hampered the conduct of meetings with people. Thus, the project finished its implementation on February 29, 2008. The final project report was prepared in March. There are 4 members in the project (project manager, accountant and 2 volunteers). The project office is based on a private apartment with no rent payment and it is technically equipped.

The project conducted sociological survey to study awareness level and behavioral changes amongst 537 migrants, results of which represented in the current quarterly report. While the monitoring the working group communicated with Deputy Chair of CBCC HLS, representative of the project beneficiaries. This meeting revealed that quality of seminars conducted and access to IEM meets the target group's needs. The project results were presented at Round Table meeting with involvement of international organizations, state establishments, local self-governments, ministries and authorities. Pre- and post-tests conducted in frame of the sub-projects to identify level of migrants' awareness. 16 CBCC HLS (community based contribution committees to Healthy life style, formed up within the project) will continue the project initiatives after it ends with 96 CBCC HLS members. Manual on HIV/AIDS and drug use prevention on Kyrgyz language was developed for the target groups, 30 editions disseminated (out of 100 planned). There are no especial remarks revealed by monitoring, the project achieved its goal.

Financial monitoring:

The office equipment (total amount \$823) purchased through UNDP. The equipment is not recorded, not accounted. It was requested to register the equipment in general and inventory ledgers. The project was completed at time of monitoring visit, financial summary tables demonstrated. While the SPP budget verification wrong classification of budget expense categories revealed. \$850 classified as repair works, while SPP did not produce any expenses like this. It is requested to make the summary tables compliable to amount approved by RPMU while ratification.

All supporting documentation attached to reports submitted to RPMU National Office, which led to unsystematic workflow. In this connection was requested to file all documents into separate folders: bank transactions, cash transactions, contracts and procurement, reports (financial and program).

One of the shortcomings is absence of a cash book, electronic register of cash transactions from framework agreement (FFA) provided, but it is not sufficient and it was requested to start a cash book and prove its availability. Accounting and finance keeping is made manually without any software (1C).

Availability of supporting documents for reports checked up. Quality and condition of workflow is satisfactory. Acceptance deeds available, but since writing-off was not ordered according to different procurement, as a result a mismatching in sums appeared. It was requested to attach all deeds to procurement documents and conduct collation of deeds and materials purchased. It was requested also to provide additional documents on utilization of transportation costs for program purposes (\$1620) – technical trip reports.

Requirements met in a timely manner, final financial reports submitted with all attachments according to UNDP procedures

Recommendations:

To fasten dissemination of the rest of Manual on Kyrgyz language for ethnical Kyrgyz migrants developed within the project amongst the target group (70 editions left) through CBCC HLS and oblast migration department. To prepare acceptance-conveyance deeds for materials, written-off deeds with list of people received this Manual.

The recommendations to be executed until April 5 this year.

Recommendations executed in a timely manner. Closing of sub-project conducted in accordance with the World Bank requirements. Final report prepared with all appendixes, supporting implementation of program activities. Final evaluation report is attached in Appendix 1 to this report.

2. Applicant: Public Union «Koz Karash»: (2 GR RAF) «Improving quality of PLWHA's life»

Date/time: March 25 2008, 15:30 p.m. – 18:00 p.m.

Address: apt. 9, build. 150, Jukeeva Pudovkin street (microrayon 7th), Bishkek

Contact information: Imanalieva Damira Djapievnna/sub-project manager, director of PU, phone: (0312) 59-56-32, cell.: (0772) 42-72-11, **Imanalieva Jyparkul Djapievnna/sub-project accountant, phone.:** (0312) 29-35-32

M&E results: Grant Code: 483R22S28. The project started from January 1, 2008. Total grant amount is \$ 20 000.00. Duration is 6 months. Date of the first tranche receive - 8.02.08 - \$ 4 000.00. The first tranche expended for two training seminars in Bishkek, purchase of digital camera according to the project procurement plan and purchase of 20 food kits for highly needed beneficiaries. The target group is PLWHA and PAHA. 160 people planned to be covered (Bishkek, Chui oblast, Jalalabad oblast). 5 project beneficiaries were in the project office while the monitoring visit, they have been questioned about quality and access of services provided. In general, they expressed a wish to keep implementing the project activities. The project has all resources required for project implementation: human resources – 5 employee-specialists, including 1 social worker on a contracted base, and material base – office equipped with necessary technologies for conduct of round table meetings, counseling, interviews on psychological help, etc. Seminars conducted in a rent hall. Accounting-reporting documentation is kept according to donor's requirements. The services delivered fixed in a logbook with giving a personal code. The project implemented according to schedule of project activities.

Financial monitoring: First tranche received on February 8, 2008., \$ 4 000, second - \$12,000 on February 27, 2008. The project designed for 6 months and 80% of funds wired to GR's account. While monitoring it was revealed that financial tables of FFA do not correspond with RAF requirements: the salary item charged to category 4 and purchase of food kits charged to category 2. It is requested to change and correct categories 2 and 1 accordingly.

All documentation filed to financial reports submitted to UNDP, which is not an obligatory procedure (filing of copies is enough). It is requested to open a folder: bank and cash transactions, contracts and selection documents, charge and advance report sheets. It is requested to file corresponding documents into a proper folder. Most of expenses paid in cash, it is recommended to practice cashless payments (to buy food kits on cashless base). Accounting is made by software (1C), recommended to prepare all basic documents with 1C and adapt them to the project.

It is requested to correct last financial reporting because expense categories are incorrect. It was revealed that check-books not regularly filled in and cash transactions not collated with accounting transaction in 1C. Writing-off deeds and dispensation sheets submitted, but need quality improvement (completeness of data on expenses, to give description of food kits, dates and number of recipients). Writing off deeds due to be signed in presence of ore than three people.

Requirements executed in time, financial reports on 2nd tranche submitted.

Recommendations:

1. To open a clients register using codes.
2. To conduct pre- and post-tests during training seminars to identify level of beneficiaries awareness.
3. To revise a table of indicators, to add units with number of seminars conducted and number of people covered by training.

The recommendations to be executed until April 3 this year.

Recommendations executed in time. Quarterly report on program activities* implemented for period from January until March 2008 prepared. Monitoring of implemented program activities conducted in accordance with implementation indicators in a timely manner as they are implemented. The M&E Specialist from the Country office in KR provided counseling to sub-project manager in terms of reporting, meeting the requirements. All preparation works on organizing seminars conducted during a reporting period. The food kits disseminated amongst most needy beneficiaries. Composition of the food kits is defined by decision of committee formed up out of sub-project representatives, activists amongst PLWHS and People affected from HIV and AIDS (PAHA), involved into the sub-project. Minutes are attached to the quarterly report *. There are no specific difficulties noted in course of project implementation. The work of sub-project is satisfactory. Results, achieved during a reporting period, reflected in quarterly report of National office in KR, which was submitted to RPMU on April 10 2008.

3. Applicant: Association of Vocational Education: (2 GR RAF) Project name «The hearts of youth do not want AIDS»

Date/time: March 26, 2008; 9:30 a.m. – 15:00 p.m.

Address: Bishkek, 42 Mederova street

Contact information: **Aliev Toktash Ismailovich /project manager**, Phone: 50-29-30, cell: (0772) 52-90-69, **Sarieva Irina Kerimovna/project manager**, phone: 64-62-81, cell: (0543) 83-20-61

M&E results: Grant code: 420R22S210. Duration is 6 months. The project started in January 1, 2008 according to the Framework Agreement. Total amount of grant is \$ 18 918,8. The first tranche was received on 5.02.08 in amount of \$ 3 783, 76. Number of prisoners planned to be covered by awareness increase on HIV and AIDS prevention is 185 people. Besides, it is planned to prepare volunteers on HIV and AIDS prevention out of 38 teachers of Vocational schools under Main penalty execution Department (MPED) and 42 mentors of MPED. Sub-project initiated to conduct KVN (quiz competition) in women penitentiary colony devoted to awareness on HIV/AIDS prevention, the draft of KVN program is prepared.

The first tranche expended for purchase of office equipment according to the project procurement plan. The purchased equipment (PC, fax-machine, scanner, and printer) set in sub-projects office, located in the building of Institute of sociological researches. The first tranche expense report is submitted, request for second tranche is sent. Personnel of the sub-project (3 employees) meet requirements in terms of educational background and necessary working experience to fulfill tasks and responsibilities within the sub-project. Partners are represented by representatives of MPED under the Ministry of Justice of KR, which involved into the project implementation on a contracted base. The working group jointly with sub-project employees made a monitoring visit to beneficiaries, who study at vocational school under the MPED MJ KR. Basing on the request made by head and manager of sub-project, the food kits were disseminated among beneficiaries, which was necessary taking into account specifics of this group. 100 food kits disseminated (100 boxes of black tea, 100 boxes of sugar). Money for procurement of these food kits were appropriated by UNDP on base of request. This issue was previously agreed with financial manager of CA AIDS Control Project. Acceptance and written-off deeds for mentioned food kits submitted. The sub-project conducted a survey to define level of target group awareness on HIV/AIDS prevention using questionnaires developed. Because of questioning, a number of target groups needs identified, which was considered while development of programs for training seminars. Accounting-reporting documentation is kept according to standards established. The project activities implemented according to schedule of activities without any delay. The first quarterly report is due for submission to Country Office on April 3, 2008.

Financial: First tranche received on 5.02.08 - \$3,783.76, second tranche \$9,915.68 – 28.03.08. The first tranche spent for purchase of office equipment, recommendations made in terms of filling in the financial reports and comments on submission of supporting documents.

Recommendations:

- 1) To ensure dissemination of «The youth and HIV» magazine among the sub-project beneficiaries.

2) To conduct pre- and post-tests during training seminars to identify level of beneficiaries awareness.

Time of recommendations execution will depend upon implementation of project activities before submission of second quarterly report.

The sub-project provided the quarterly report* with indication of activities implemented during a reporting period from January until March 2008. Activities implemented in accordance with calendar plan. Monitoring of implemented program activities conducted in accordance with implementation indicators in a timely manner as they are implemented. The M&E Specialist from the Country office in KR provided counseling to sub-project manager in terms of reporting, meeting the requirements.

4. Applicant PU «Specialist of family medicine» (1 GR RAF) Project name: «Prevention of HIV/AIDS in medicine-based establishments and amongst medical personnel»

Date/time: March 2, 2008; 15:30 p.m. – 18:00 p.m.

Address: 144-a Bokonbaev street, Bishkek

Contact information: Chubakov Tologon Chubakovich, phone: (0312) 66-06-44

Akmatova Begayim Akbagyshovna, cell: (0555) 33-77-78

M&E results: Grant number 81GR12B11J320207330000. Sub-project ends its work according to work plan. Duration of sub-project is 12 months. Total grant amount is \$9 810,5. The sub-project activities directed to prevention of HIV-infection amongst medical personnel of primary chain establishments in Bishkek and Chui oblast. The project personnel meet requirements of sub-project. The project beneficiaries are teachers from Family medicine Centers (PU «Specialist of family medicine»), physicians, nurses, medical attendants of FMC of Issykata rayon. The project fulfilled its objectives. 15 trainers prepared to train 2500 medical personnel in Issykata rayon, Chui oblast. The pre- and post-tests had been conducted. The working group members visited Issykata rayon hospital, where final questioning took place to identify level of beneficiaries' awareness. No particular remarks made. The final project report is under development and will be submitted on April 3, 2008.

Financial part: total amount of grant is \$9,810.50. Financial and supporting documents, cash and bank files are on place. All payment transactions made in cash, money withdrawal occurred at time of its transference. The center management justifies it with conduct of seminars and salary payments within the project. Notes made on quality of accounting bookkeeping, formed in computerized program. It is requested to stitch a cashbook and sheets printed out of computer. The project is to be finalized in end of March and final financial report will be provided. Reports and base documents do not differ and documents are in place. All writing off deeds available according to items purchased. Requirements executed, final financial reports not submitted yet because of additional events and will be provided by the end of April 2008.

Recommendations:

1) To prepare a final report and attach all necessary materials.

Deadline: April 3 2008.

Official request received on prolongation of final report preparation time, connected to questionnaire conducted among target groups to identify level of awareness increased within the sub-project, and to evaluate knowledge survival. Additional time needed for processing and preparing the questionnaire data. Taking into account the topicality of activity held deadline is prolonged until May. According to preliminary data analysis, the following outcomes revealed: (1) 62 people out of 68 trained medical personnel were covered by the questionnaire, that equals to 92%. List of people not participated in the questionnaire is provided* with explanation of reasons for their absence, mainly, it happened because of their dismissal, sickness, maternity leaves. Average testing grade made during the monitoring was lower (86,8%) compared to the test results right after the trainings (88,8%). Quality of medical personnel work evaluated by questioning the FPG (family physicians group) visitors, reviewing the medical documentation (random sample of Family medicine center's medical sheets according to schedule of visits *). While questionnaire 100 respondents of reproductive being at that moment in FMC questioned. Questionnaire was anonymous. There were 9 questions which helped to reveal satisfaction of patients with work of medical personnel in terms of HIV/AIDS. Grading scale was from 1 to 5, where «5» means highest awareness level of patients about HIV/AIDS. Also the questionnaire includes questions reflecting level of communication skills of medical personnel. The sub-project considered to be as satisfactory.

5. Applicant PF “Law clinics ADILET” (2 GR RAF) Project name: «Increasing level of social and legal protection of PLWHA and PAHA in Bishlek, in total, 208 people»

Date/time: March 27, 2008, 9:30 a.m. – 12:00 p.m.

Address: Bishkek, 39, Umetaliev street

Contact information: Djakupova Cholpon Idinovna/head of PF, phone: (0312) 65-15-55

Yryskulbekov Erik Belekovich / project coordinator

Sadykov Ilim Jeenbekovich /lawyer, phone.: (0312) 65-14-25/55, cell.: (0772) 24-70-00

M&E results: Grant code 474R22S28. The project started in January 1, 2008 according the Framework agreement. Duration is 12 months. Total amount of grant is \$19 999,06. The first tranche was received on 5.02.08 in amount of \$ 3 999,81. The project directed to Increasing level of social and legal protection of PLWHA and PAHA in Bishlek, in total, 208 people. The program activities implemented in accordance with the project work schedule without any delay. The legal clinics has a conference room for conduct of activities, there is a separate room available for counseling of the project beneficiaries. The first quarterly report to be submitted until April 3, 2008. while the monitoring visit a round table meeting conducted with involvement of NGOs, working in field of harm reduction with IDU and SW, representatives of PLWH, social workers and representatives of Republican AIDS Center of Kyrgyz Republic. The project coordinator reported on the main goal and objectives of project, and activities planned in framework of this project.

Financial part: total amount of grant is \$19 999, 06. First tranche received on 05.02.08 in amount of \$ 3,999.81. financial and supporting documentation, cash files are in place (cash-book is computerized). It is requested to start a bank-book. Reports and base documents do not differ and documents are in place.

Recommendations:

1) Since not only PLWHA covered by sub-project, but PAHA as well, it is necessary to divide these two clients into two categories while registration with proper coding.

2) To open a client register book with their coding.

Time of recommendations execution will depend upon implementation of project activities in the next quarter.

Recommendations received by the sub-project during the M&E visit executed in terms of clients coding. Clients register book with clients' coding is in place. Each program activity implemented while the reporting period is filed in a separate folder with inclusion of all necessary documents, materials, justifying their implementation. Quarterly report for reporting period from January to March 2008 is prepared. The project activities held in accordance with activities calendar plan. No specific problems observed in project implementation. Implementation of sub-project considered to be as satisfactory.

Applicant PU «The Youth Center «Youth of nation» (1 GR RAF) Project name: «Implementation of a complex model to increase awareness of civil society– youth about HIV/AIDS »

Date/time: March 27, 2008, 13:00 p.m. – 18:00 p.m.

Address: Karabalta town, Jayl rayon, Chui oblast, Michurin street (number is N/A)

Contact information: Besedin Evgenyi /project coordinator, phone: (03133) 2-01-02, cell: (0543) 82-67-03

M&E results: Grant code: 44GR12S14J10039405. Total grant amount is \$4779,50. The sub-project directed to HIV/AIDS related prevention amongst the youth of Chui oblast. The project is finished. Implementation of the project activities was in a timely manner according to the project work plan. Personnel of the sub-project (3 employees) meet requirements in terms of educational background and necessary working experience to fulfill tasks and responsibilities within the sub-project. Accounting-reporting documentation kept in accordance with standards and reporting requirements. Report timely submitted. The final report is prepared. Questionnaire among local population took place before and after the project activities. The outcomes of the questionnaire presented in the final report (Appendix 2).

7. Applicant Center of State Sanitary and Epidemiological Surveillance, Bishkek (2 GR RAF)

Project name: «Ensure own and patients' safety»

Date/time : March 28, 2008, 9:30 a.m. – 11:00 a.m.

Address: Bishkek, 36 «a» Baytik Baatyr street

Contact information: Arykbaeva Biubiujan Mamchibekovna / sub-project manager, phone (0312) 54-45-38, cell: (0555) 71-37-20 **Alieva Anara/ accountant,** phone: (0312) 54-45-41

M&E results: Grant code 361R22S111. Total grant amount is \$10 000,00. Duration of sub-project is 6 months. The project aimed at HIV prevention in medical establishments and among medical staff. Medical personnel of Bishkek children's emergency clinical hospital are beneficiaries of this project. 237 people planned to be covered by the project. The project implemented with delay from the project calendar work plan, which caused by shortage of funds to purchase a dry-heat cabinet (sterilizer) that costs 5200\$, while the first tranche was \$2000. Accordingly, the planned training seminars for medical personnel of the hospital were not timely held. This issue is settled after advises made by the members of M&E working group, which visited the sub-project, located in the building of Bishkek State Sanitary and Epidemiological Surveillance. Personnel of the sub-project (3 employees) meet requirements in terms of educational background and necessary working experience to fulfill tasks and responsibilities within the sub-project. The first quarterly report will be submitted on April 3, 2008. Informational-educational materials were developed out for the reporting period. Accounting-reporting documentation kept in accordance with requirements.

Financial part: total amount of grant is \$10,000. First tranche received on 7.02.08 in amount of \$2,000. it was designed within the project to purchase a a dry-heat cabinet (sterilizer) that costs 5200\$. Since no funds flows was made, it was recommended to provide first tranche \$2,000 for an advance payment to purchase a sterilizer and submit request for the second tranche taking into account the extra charge and funds for implementation of program activities.

Recommendations:

- 1) To finalize urgently procurement process of sterilizer, to prepare a letter addressed to National Coordinator justifying a reason for delay and changes to make into the schedule of program activities, to commence an agreement with organization to supply medical equipment in course of one week, to send request for the second tranche for urgent purchase of sterilizer.
- 2) To consider a possibility to approve methodical recommendations (instructions) developed for medical personnel by signature of the chief physician of CSSES, Bishkek.
- 3) To submit developed IEM to national office of CA AIDS Control project for introduction.

The recommendations to be executed until April 3 2008.

Recommendations fulfilled in a timely manner. The quarterly report on program activities prepared for reporting period from January to March 2008. Monitoring of program implementation is held in accordance with activity indicators as they are implemented.

8. Applicant PU «The children's Media Center» (2 GR RAF) Project name: «A Series of movies «Letters of PLWHA»

Date/time: March 28, 2008, 11:30 a.m. – 13:00 p.m.

Address: 53, Moskovskaya street, Bishkek

Contact information: **Gaparova Galina Ivanovna/sub-project**, phone: (0312) 28-27-02, (0612) 90-12-05, cell: (0543) 90-34-11 **Borovikova Nadejda Alexandrovna /accountant of sub-project**, cell: (0543) 90-42-92

M&E results: Grant code 351R22S214. Total amount of grant is \$ 20 000.00. Duration is 12 months. The project goal is to develop a series of movies (five 25-minutes movies), which will contribute to formation of positive attitude of young people at age of 14-35 towards people with HIV and AIDS living in Kyrgyz Republic, and to develop a web-site on informational portal. The planned coverage is 1/5 part of population out of total rating number of potential viewers throughout the country which composes up 380 000 people. Territorial coverage is area of Kyrgyz Republic, since movies transmitted on national television and oblast TV channels. The project personnel (2 people) meet requirements in terms of educational background and necessary working experience to fulfill tasks and responsibilities within the sub-project. It is envisaged within the sub-project to involve 50 volunteers into the project activities out of young people, who are in ward of Informational children's media center. The office, located in the building of children's creative studio "Balajan", equipped with necessary technologies. The digital video camera purchased within the sub-project. The first tranche received on 05.02.08 in amount of \$ 4 000.00. The expense report for the first tranche is submitted. Some part of the first tranche spent for purchase of 10 food kits for PLWHA, who cooperated with sub-project in terms of collecting a reliable information about their lives, difficulties, problems and needs. This sub-project is unique because the movies' scripts based on real stories. The

second tranche is received. For the period of project implementation, proper preparatory works conducted, particularly, 5 scenarios for future movies prepared, casting is made amongst young people to play parts in movies. More than 180 people participated in casting until the monitoring and evaluation visit. After the candidates approved for playing parts in movie, it is planned to conduct trainings on HIV/AIDS issues, in order to make future actors have full understanding of a problem, consequences of disease. Accounting-reporting documentation kept in accordance with standards and reporting requirements. The first quarterly report will be submitted on April 3, 2008.

Financial part: total amount of grant is \$20,000. First and second tranche in total amount of \$4,000 received. The office equipment was purchased at time of monitoring visit. Financial and supporting documentation, cash and bank files are in place. Reports and base documents do not differ and documents are in place. All writing off deeds on items procured are available. Availability of supporting documents to reports checked up. Conforming status and quality of documentation pointed out. Financial report on 2nd tranche and request for 3rd tranche are submitted.

Recommendations:

- 1) To submit a quarterly report to national office in a timely manner
- 2) To provide copies of movies to the national office after the project ends

Recommendations fulfilled in a timely manner. The quarterly report on program activities prepared for reporting period from January to March 2008. Organizational work on development of five movie scenarios conducted during a reporting period, Video camera purchased according to procurement plan and budget. Casting held to select players from among the youth.

9. Applicant PU «Ranar» (2nd GR RAF) Project name: «Assistance to IDU in HLS formation, and rehabilitation of their health and social-legal status. Integrated prevention of HIV/AIDS and infectious diseases amongst IDU of Bishkek city and Chui oblast»

Date/time: March 28, 2008, 13:30 p.m. – 18:00 a.m.

Address: apt 55, build 21, mirkorayon YUG-2 Bishkek

Contact information: Tokombaeva Madina / head of PU, phone: 59-10-44, cell.: (0555) 50-63-13
Palastrov Andrey /coordinator, cell.: (0543) 94-51-08

M&E results: Grant code 162R22S215. Total amount of grant is \$ 19 820.00. Duration is 12 months. The project directed to assist IDU, PLWHS, and former prisoners in formation of HLS, and to recover their health and social legal status in Bishkek and Chui oblast, to implement integrated prevention of HIV/AIDS and infectious diseases, and to create service of preventive and rehabilitation assistance to people returned from prisons and having drug addiction. The project started in January 1 2008. The project activities implemented in accordance with the work schedule. The working group visited the sub-projects office, located in a rent apartment, and visited “A half-way house”, where mainly conducted recovery works for target groups. While visit to the halfway house, there were 6 former prisoners and IDU living and going through a course of rehabilitation in the house. Duration of stay in the House is 1 month, but it is not enough, as the representatives of the target groups pointed out. The sub-project is closely working with non-governmental organizations, which provide according to their competence services on recovery of documentations, legal consultations, rehabilitation services, etc. From interviews conducted with target groups it was revealed that there is a high need in services, which provided by the sub-project. Accounting-reporting documentation kept in accordance with standards and reporting requirements. A logbook of clients and services is available. The first quarterly report will be submitted on April 3, this year. The first tranche expended for purchase of repair-construction materials required for recovery repair of Halfway House. The sub-project has enough resources in terms of human and technical potential.

Financial part: total amount of grant is \$19,820. Construction materials purchased for the first tranche to hold construction-repair works of a Halfway house. Most part of payment made in cash, explanations requested and recommended to practice non-cash payments. Financial report on 1st tranche submitted and request for 2nd tranche submitted. Reports and base documents do not differ and documents are in place. Writing-off deeds for every purchased item are available.

Recommendations:

1) To submit a quarterly report in a timely manner

Recommendations executed in a timely manner. The quarterly report on program activities prepared for reporting period from January to March 2008. Organizational works on preparation of Halfway-house repair conducted during a reporting period, plan and types of counseling activities to target groups are developed according to the schedule of sub-project implementation.

10. Applicant «Belyi Juravl» (1 GR RAF) Project name: PU «Prevention of HIV/AIDS among labor migrants, market vendors and their family members»

Date/time: March 29, 2008, 8:00 a.m. – 15:00 p.m.

Address: Bishkek, 27, cross of Toktogul/Molodaya Gvardiya streets - 27

Contact information: Kirichenko Valentina Nikolaevna / head of PU, phone: (0312) 62-05-50, (0312) 62-14-40

Sarkisov Artur / project coordinator, phone: (0312) 65-20-77, cell: (0555) 82-23-01

M&E results: Grant code: 68GR12B10J1GR022439. Total amount of grant is 7000\$. The sub-project aimed at Prevention of HIV/AIDS among labor migrants, market vendors and their family members in Chui oblast. The project is ending its work in April 2008. Implementation of project activities conducted according to the work schedule. The project personnel meet requirements in terms of educational background and necessary working experience to fulfill tasks and responsibilities within the sub-project. The working group on M&E participated in conduct of current field lecture-bus trip to Sokuluk rayon where outreach work conducted with migrants on a labor exchange. During this work, its participants out of the project target group filled in the questionnaires to reveal level of their awareness on HIV/AIDS issues. The lecture is delivered directly in the bus for 15 people, 60 labor migrants were covered by the lectures on this day. Accounting-reporting documentation kept in accordance with standards and reporting requirements. Reports submitted in a timely manner.

Financial part: total amount of grant is \$7,000. All financial and supporting documents, cash and bank files are in place. The project is under finalization. Reports and base documents do not differ and documents are in place. Writing-off deeds for every purchased item are available. Supporting documents to reports are available. Conforming status and quality of keeping the documentations are pointed out.

No specific notes made. The work of the sub-project considered as satisfactory. Monitoring of activities implemented is conducted according to developed indicators and in a timely manner as the current reports submitted. All accounting-reporting documentation related to sub-project available at Country Office in KR with attachment of all appendixes justifying implementation of program activities, which are reflected in reporting forms.

**11.Applicant/ Project name: Osh oblast center of state sanitary and sentinel surveillance (OOCSSSS) of Osh city (2 news digest GR RAF)
«Prevention of intrahospital HIV-infection and professional infection of medical personnel of Osh inter-oblast children's clinical hospital»**

Date/time: April 7 2008, 10:00– 13:00

Address: Osh, Shkolnaya str 53

Contact person: Isaev Akylbek Imarovich – manager of sub-project / head of sentinel surveillance department, OOCSSSS, phones: (03222)55206/ (0555)855412

M&E results: the grant code - 118R22S211. Amount of grant - \$10 000. Duration of sub-project – 6 months. The framework agreement signed on December 31, 2008. Start of program implementation - January 1, 2008. Planned end date of sub-project: June 30 2008. The program activities planned to be completed in May; final report on sub-project completion will be prepared in June. The monitoring group visited the sub-project's office located in administrative building of OOCSSSS, the address is indicated above. The meetings held with the sub-project manager, Isaev A. I., accountant, Khalmatov S., sub-project consultant, Mamatov J., It-specialist, Bakirov M., involved into the project on a contracted base, translator of IEM. There are 6 staff members in the sub-project. The sub-project coordinator is a chief physician of OOCSSSS. Since no M&E specialist listed in a staff list, the sub-project manager fulfills the M&E duties.

The sub-project has enough technical equipment and human resources required for project implementation. The following equipment purchased thanks to the RAF funds: notebook, printer, multi-media, and scanner, according to the procurement plan. The first tranche was disbursed for office equipment purchase and preparations for seminars: seminar agenda was developed for medical personnel of Osh inter-oblast children's clinical hospital, lists of participants formed up. Test-indicators ITPS-120 and ITPS-180, ITPS-132 are purchased (1000 items each). The register-book on indicators data after sterilization regime is available. 300 capacities for utilization of medical wastes purchased at expense of Osh inter-oblast children's clinical hospital, which turned to be as original contribution to sub-project implementation, because they are used while working with the target groups.

Correctness of holding the medical procedures in terms of their safety was investigated. Video-materials filmed and demonstrated to members of the M&E working group. As a result of video surveillance, the sub-project manager developed themes of seminars planned taking into account the shortcomings revealed, level of target group awareness on correction of unsafe medical manipulations. The target group was questioned on issues of safe medical procedures, to reveal level of awareness on these issues. 271 people were involved into the questionnaire out of 284 planned. Because of events happened in Osh oblast recently some medical employees were dismissed which led to not full participation in questionnaire. Now, the received data analyzed and inputted into the Epi-info software. Next quarterly report will include the data analysis received because of the questionnaire. 2 seminars due to be hold in April 11 and 12, 2008 for physicians and nurses in framework of the program implementation plan. Theme of the seminar is «Raising awareness of medical personnel and hospital employees on intrahospital infections and self-protection from HIV/AIDS». Presentations for seminars prepared and demonstrated to the M&E group. Quality and content of information meet needs of the target group, comprehensible for perception and understanding, graphically and visually laid out with photo materials. Needs of the target groups were assessed before the trainings, which undoubtedly will improve the quality of seminars. 371 kits of IEM developed on Kyrgyz and Russian languages with putting the Central Asian AIDS Control Project logo on it.

The quarterly report on implementation of program activities during period from January to March 2008 developed. Monitoring of program activities conducted in accordance with indicators developed for project activities as they are implemented. The M&E Specialist of Country Office in KR provided counseling to the sub-project manager in terms of reports submission and meeting the requirements during the monitoring visit and before the visit by phone and Internet. The data received from outcomes achieved during a reporting period was reflected in the quarterly report of the National office in KR according to established reporting form, which was submitted to RPMU on April 10 2008.

Financial part: total amount of grant is \$10,000. First tranche received on 02.02.08 in amount of \$2,000. There was procurement of equipment, which was recorded and taken into account. Financial and supporting documents, cash and banking files are available, reports and base documents do not differ and are in place. All writing-off deeds on items purchased are available. Clear workflow and status of documentation pointed out. Financial report on second tranche and request for third tranche submitted.

Recommendations:

1) To notify National Coordinator beforehand about possible delays from schedule of program implementation. Recommendations to be executed as the program activities implemented according to work schedule. The sub-project accountant was consulted on preparation and keeping of financial accounting-reporting documentation. No specific remarks made. Implementation of the sub-project for reporting period considered as satisfactory.

12. Applicant/ Project name: PU «Oluya Pirim» (2nd GR RAF)
«Safe donor is a safe blood»

Date/time: April 9 2008 10:00– 13:00

Address: Batken, Razakov str 9

Contact person: Akhmatov Aiyibkhan Tagakhanovich, president of PU / manager of sub-project, phone: (03622) 50572/ (0772) 667109

Karimova Madinakan– office manager, phone: (03622) 50572

M&E results: grant code - 42R22S211. Amount of grant - \$12490. Duration of sub-project – 10 months. The framework agreement signed on December 31 2007. Project's start date – January 1 2008. Project's end date – October 31 2008. Completion of the program activities - September 2008. Preparation of final report - October. Monitoring group visited the sub-project's office located in administrative building of PU «Oluya Pirim» as mentioned in address above. There is a 2-store office owned by organization, no rent payment needed. During the M&E of sub-project, the following attended the meeting: manager of sub-project Akhmatov Aiyibkhan, accountant – Pakyrov Talant, office manager - Karimova Madinakan, Eshankulov J. Эшанкулов Ж. – consultant of the sub-project during a sub-

project implementation. There is no M&E specialist in the sub-project but the project manager fulfills this duty. Number of staff members is 3. There are 10 volunteers. Target group is a group of donors amongst general population of Batken capable to work in age of 18-60 years.

The RAF funds spent on purchase of office equipment: printer, printer-table, bench, heater, according to procurement plan. Financial documents on items purchased submitted. The first tranche disbursed for procurement of equipment mentioned above, preparatory work for seminars held: agenda of the seminar for target group was developed. The project activities implemented according to the work schedule with slight delay. This is caused by shortage of funds left after procurement of equipment and goods in terms of first tranche. Due to difficulties appeared while filling in the financial report; it was submitted with 4-weeks delay. Eight seminars with coverage of 200 people planned to hold within the project. The IEM developed with putting the project logo on them. One brochure developed. On January 10, 2008, announcement was made on development of informational materials on Kyrgyz language. 1420 editions published, 50 disseminated. Terms of references for trainers developed, the seminars agenda composed, contract on service provision commenced with trainers, list of participants prepared. The repair works in progress according to the budget, Construction Company is identified and redecoration of the sub-project's office is in progress. All supporting documents on financial activities are in place*.

There is a volunteer room in the PU; Soros Foundation provided technical assistance to organization of this room. Some part of funds directed to strengthening technical capacity of this room within the sub-project. The register book for clients, project beneficiaries, of a volunteer room is in place. Seven donor committees will be formed up on base of seven area hospitals in Batken oblast within the sub project. Visits of the volunteer room registered in a visit-book with indication of blood delivery. There is a demonstrable and colorful informational table about Central Asian AIDS Control project in the office.

The quarterly report on implementation of program activities during period from January to March 2008 developed. Monitoring of program activities conducted in accordance with indicators developed for project activities as they are implemented. The M&E Specialist of Country Office in KR provided counseling to the sub-project manager in terms of reports submission and meeting the requirements during the monitoring visit and before the visit by phone and Internet. The data received from outcomes achieved during a reporting period was reflected in the quarterly report of the National office in KR according to established reporting form, which was submitted to RPMU on April 10 2008.

Financial part: total amount of grant is \$12,487.54. First tranche received on 05.02.08 in amount of \$2,423.82. Equipment and furniture recorded and taken into account. The sub-project accountant was consulted on preparation and keeping of financial accounting-reporting documentation. Quality and condition of workflow is satisfactory. Financial reports and request for third tranche submitted.

Recommendations:

1) To develop a questionnaire to hold pre and post-testing to reveal level of target group awareness before and after seminars.

Recommendations to be executed as the program activities implemented according to work schedule. The sub-project accountant was consulted on preparation and keeping of financial accounting-reporting documentation. No specific remarks made.

Implementation of the sub-project for reporting period considered as satisfactory.

**13. Applicant/ Project name: «Dastan TV» limited liability company (1st GR RAF)
"Valley free of AIDS»**

Date/time: April 7, 2008 14:30– 18:00

Address: Osh, Masaliev str 69 - 51

Contact person: Abdullaev Makhmatjan, president of «Dastan TV» manager of sub project, phone: (03222)21666

Batyrova Aigul– chief editor, phone: (03222)21666

Detailed information on the project close-up provided in report on final evaluation of efficiency of the project's goals achievement in Appendix 3 attached to this report.

Financial part: total amount of grant is \$8,000. Office equipment for amount of \$1,702 purchased through UNDP. Equipment not recorded and accounted, it is requested to make records in the ledger and hold equipment inventory (requirements fulfilled). Quality and condition of the workflow is satisfactory. Financial reports submitted with all attachments in accordance with UNDP procedures.

**14. Applicant/ Project name: PF «Koomkench» (1st GR RAF)
«Prevention of HIV/AIDS amongst students and teachers of secondary schools of Batken oblast»**

Date/time: April 9 2008 14:30– 18:00

Address: Batken, T. Sadykov str 1

Contact person: Eshankulov Jamalidin, the project manager, phone: (03622)36170

Botokov Zaviridin, chair of oblast educational system workers' trade union.

Detailed information on the project close-up provided in report on final evaluation of efficiency of the project's goals achievement in Appendix 4 attached to this report.

Financial part: total amount of grant is \$4,990. All financial and supporting documents, cash and bank files are in place. Reports and base documents do not differ and documents are in place. Quality and condition of the workflow is satisfactory. Writing-off deeds for every purchased item are available. Financial reports submitted with all attachments in accordance with UNDP procedures.

**15. Applicant/ Project name: PF «Bilek» (1st GR RAF)
«Bridge of cooperation for AIDS counteraction»**

Date/time: April 11 2008 09:30– 12:00

Address: Isfana, Razzakov str 10, Leilek rayon, Batken oblast

Contact person: Nabieva Aida Kadyralievna, sub project manager, phone: (03656) 50132

Khazratkulov Zafar– manager-accountant, phone: (03656) 50132

Detailed information on the project close-up provided in report on final evaluation of efficiency of the project's goals achievement in Appendix 5 attached to this report.

Financial part: total amount of grant is \$9,992. Office equipment for amount of \$1,528.20 purchased through UNDP. Equipment is recorded and accounted. All financial and supporting documents, cash and bank files are in place. Reports and base documents do not differ and documents are in place. Writing-off deeds for every purchased item are available. Financial reports submitted with all attachments in accordance with UNDP procedures.

**16. Applicant/ Project name: PF «Ulgu against AIDS» (1st GR RAF)
«Rural youth for society free of AIDS»**

Date/time: April 13 2008 09:30– 12:00

Address: Batken oblast, Leilek rayon, Isfana town Razzakov str 10

Contact person: Nabieva Aida Kadyralievna, sub project manager, phone: (03656) 50132

Khazratkulov Zafar– manager-accountant, phone: (03656) 50132

Detailed information on the project close-up provided in report on final evaluation of efficiency of the project's goals achievement in Appendix 6 attached to this report.

Financial part: total amount of grant is \$4,200. All financial and supporting documents, cash and bank files are in place. Reports and base documents do not differ and documents are in place. Writing-off deeds for every purchased item are available. Financial reports submitted with all attachments in accordance with UNDP procedures.

Kadyralieva A. – National Coordinator in KR

Kurmanalieva A.– M&E specialist

Sagimbaeva B. – training programs specialist

Artisbek kyzy Nurliza – financial-administrative assistant

Tursaliev B. – financial manager RPMU

Yuldashev K. K - regional M&E specialist

Appendix 1

Final evaluation form of sub-project proposal efficiency « Take care of yours, take care of relatives »

Type of agency.

Country

Name of SPP		Please, circle just one answer		Please, circle just one answer	
1	Reporting period: From April 26 2007 to February 29 2008 (actual time of sub-project implementation)	1	Friendly clinics	1	Kazakhstan
2	Filling in date: March 25 2008	2	AIDS Center	2	Kyrgyzstan
3	Filling in person: Ainura Kurmanalieva – M&E specialist, Central Asian AIDS Control Project	3	Trust point	3	Tajikistan
4	Signature:	4	NGO	4	Uzbekistan
		5	Other: Public Foundation		oblast
					city/town: Bishkek

SPP manager: Kulambaev Bakyt Bekjanovich

Project goal: To reduce vulnerability of migrants-resettles to drug addiction and HIV/AIDS

Target group: Migrants-resettles from Central Asian countries to Chui oblast

Project start date: April 26 2007

Planned date of project completion: January 29, 2008

Project actual close-up date: February 29, 2008 (implementation of sub-project was prolonged for one month from the date planned by agreement with National Coordinator of Central Asian AIDS Control Project)

Table of program outcomes achieved

Project goal					
To reduce vulnerability of migrants-resettles to drug addiction and HIV/AIDS					
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	indicators				
Rising awareness of the target group on HIV/AIDS issues (transmission ways, prevention measures)	-	60% of total number of migrants-resettles, covered by trainings and having correct perception of HIV prevention	92% of total number of migrants-resettles, covered by trainings and having correct perception of HIV prevention	Data received as a result of questionnaire held to identify level of target group awareness before and after trainings	1) questionnaire developed * 2) base questionnaire material * 3) report on questionnaire held *
Objective 1	Conduct of survey to reveal factors impacting on vulnerability of target group to drug addiction and HIV-infection				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Survey program developed	-	1	1		1) copy of the survey program *
Number of beneficiaries involved into the survey	-	480 people	589	537 people from among beneficiaries covered by survey, 52 people involved into focus group discussions	1) questionnaires* 2) audio recordings of FGD* (focus group discussions) 3) electronic survey database
Survey report	-	1	1 report	The survey outcomes presented on round table meeting: «Chui oblast: interaction of state entities, local governing bodies, Mass Media and public organizations in terms of HIV prevention amongst resettles»	1) electronic and hard copies of analytical report *
Objective 2	Raising awareness of migrants-resettles on consequences of drug addiction and HIV/AIDS and prevention measures				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Development of training	-	1	1		1) program copy*

program and IEM kits for planned training of target group					2) IEM kit copy *
Number of seminars conducted for beneficiaries	-	24	25	Additional Round table meeting conducted with discussion of HIV-prevention issues among migrants-resettles	1) copies of list of participants * 2) narrative reports* 3) photo materials *
Number of migrants-resettles of Chui oblast covered by trainings on HIV prevention	-	600 people	785 people		1) copies of seminars agenda * 2) copies of list of participants *
Percentage of beneficiaries who have correct perception of HIV/AIDS prevention and know how HIV is not transmitted	-	60% of total number of migrants-resettles, covered by trainings and having correct perception of HIV prevention	92% of total number of migrants-resettles, covered by trainings and having correct perception of HIV prevention		1) copies of pre and post test questionnaires * 2) pre and post test report *
Objective 3	Formation of volunteer groups responsible for follow-up activities on protection of community members from drug addiction and HIV/AIDS				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Development of documents, regulating activities of volunteer groups	-	Development of Provisions of volunteer groups	1) Provisions on Community based healthy lifestyle promotion committee developed (CHLSPC) 2) Agreement with Ayil Okmotu(local self government) developed		1) Copy of CHLSPC Provisions * 2) Copies of signed Agreements with Ayil Okmotu on mutual collaboration *
number of volunteer groups formed up	-	15	16		1) Copies of CHLSPC lists *
Objective 4	Strengthening capacity of CHLSPC through development of informational-teaching materials for CHLSPC with purpose to continue started work with migrants-resettles				
Development of Manual on work with migrants-resettles for CHLSPC in terms prevention of drug addiction and HIV/AIDS prevention on Kyrgyz language	-	1 manual	1 brochure – manual on Kyrgyz language: «Instructions on HIV/AIDS counteraction for Community healthy lifestyle promotion committee», 52 pages		1) manual (instructions)*
Number of Manuals for CHLSPC on Kyrgyz language disseminated	-	50 editions	100 editions		1) copies of bills * 2) acceptance deeds * 3) copies of list of CHLSPC members, who received the Manual *

Methods of project efficiency evaluation used by the grant recipient:

- 1) Observation of beneficiaries perceived the information provided
- 2) Analysis of written (questionnaire) and oral responses on identification of beneficiaries' awareness in terms of drug addiction-related and HIV/AIDS prevention

- 3) Interviews with beneficiaries for identification of awareness on HIV/AIDS issues, analysis of beneficiaries' opinions and attitude towards problem discussed
- 4) Focus group discussions on evaluation of target group knowledge about prevention of drug addiction and HIV-infection
- 5) Survey conducted among migrants-resettles on identification of awareness on HIV/AIDS issues, drug addiction, and behavioral distinctions

Outcomes of national office evaluation made by M&E specialist:

The following evaluation methods used while monitoring visit of sub-project to evaluate the sub-project efficiency:

- 1) Observation: meetings, talks held with target group representatives, which revealed how the sub-project deals with its target groups while the project implementation. Deputy Head of Stretenka village CHLSPC in Moscow rayon of Chui oblast Umarov K. pointed out that the sub-project's activities directed to work with migrants and their family members are timely, topical, popular and qualitative, and too important is that IEM disseminated amongst the target groups are on Kyrgyz language. The IEM are comprehensible and understandable. In addition, staff members of the Project Country office attended the Round table meeting on the project outcomes, which let them give satisfactory evaluation to the project results.
- 2) Interviews with volunteers, working within sub-project demonstrated that volunteers conduct activities in frame of the project program activities. Particularly, Sadykov Aziz underlined that volunteers were actively involved into work on the fields, they visited the migrants workplaces, and usually, it is a seasonal work on the fields. They held a questionnaire amongst the target group.
- 3) Control questionnaire amongst beneficiaries with field visit Stretenka and Kyz-mol villages, Moscow rayon, Chui oblast. 24 respondents in age of 14 –16 questioned at their home places. The questionnaire used in this case was similar to the questionnaire used during a survey and consisted of 10 general questions related to HIV-prevention. The questionnaire analysis showed that 93,7% of respondents gave right answers and it confirms awareness increase in this field. Knowledge gain while retrospective analysis compared with the questionnaire results before trainings is 36,1%. The outcomes prove activation of CHLSPC members and volunteers in terms of counseling services and disseminating IEM amongst migrants-resettles*.
- 4) The project efficiency evaluated while analysis of accounting-reporting documentation as well. Data provided in monthly, quarterly and tranche reports analyzed with package of required attachments, conforming conduct of project activities according to the activities schedule.

Comments by M&E Specialist from the Project Country office:

The sub-project close-up preconditioned with the sub-project monitoring held by the working group, particularly they visited the sub-project's office located on Chui Avenue 97 – 34, Bishkek.

Activities of the sub-project completed on February 29, 2008. Final report with all proper attachments prepared in March. Staff (4 members) and office, equipped with necessary technologies, meet requirements needed for fulfillment of the project objectives. Social survey conducted within the project, results reflected in current quarterly report*. Quality of seminars conducted, quality and comprehensibility of developed IEM to the target group are satisfactory and meet the target group's needs. The project outcomes demonstrated on the Round table meeting with involvement of international organizations, state entities, local governing bodies, ministries and establishments. 25 seminars held for the target group (instead of 24 according to plan). The migrants' awareness identified by pre- and posts testing within the seminars conducted. Activities initiated by the project and after its completion will be followed up by 16 CHLSPC (community based healthy lifestyle promotion committees created within the project) with total number of 96 people as CHLSPC members. Manual on prevention from drug addiction and HIV-infection on Kyrgyz language developed for the target group. Number of brochures disseminated amongst the project beneficiaries corresponds with plan. Accounting-reporting documentation was delivering in a timely manner without any specific rebukes, and the project achieved its objectives.

Conclusion about the project: Sub-project "take care of yours, take care of relatives" implemented by Public foundation «Health for everyone» (grant code: 207GR12B10J15033033010F) achieved the project goal in accordance with activities schedule thanks to funds provided by Regional AIDS Fund within the first grant cycle in amount of \$ 9979, 70. The project was closed up according to the World Bank requirements, especially, the final report submitted (according to reporting form «Final report format», appendix 20 of the Manual for grant recipients), quarterly reports with documents supporting implementation of program activities prepared in a timely manner, documents connected to project activities filed properly.

Appendix 2

Final evaluation form of sub-project proposal efficiency:

«Implementation of a complex model to increase awareness of civil society– youth about HIV/AIDS »

Name of SPP		Type of agency. Please, circle just one answer		Country Please, circle just one answer	
1	<i>Reporting period:: May 2007– November 2007 (actual time of sub-project implementation)</i>	1	<i>Friendly clinics</i>	1	<i>Kazakhstan</i>
2	<i>Filling in date: March 27 2008</i>	2	<i>AIDS Center</i>	2	Kyrgyzstan
					Oblast: Chui
					Town: Karabalta
3	<i>Filling in person:: Ainura Kurmanalieva – M&E specialist, Central Asian AIDS Control Project</i>	3	<i>Trust point</i>	3	<i>Tajikistan</i>
4	<i>Signature:</i>	4	NGO	4	<i>Uzbekistan</i>

SPP Manager: Besedin Evgenyi Sergeevich

Project goal: Healthy lifestyle promotion amongst teenagers and young people, development of interested attitude towards HLS through transmission of educational programs and reels on radio developed by volunteers trained at the Youth center.

Target group: population of Karabalta town and adjacent rayons (Jayilskiy, Moskovskiy, Panfilovskiy): adults, organized youth – students and pupils, non-organized youth and parents.

Project start date: May 2007 (after eight months of receiving first tranche)

Planned date of project completion: November 2008

Project actual close-up date: November 2008

Table of program outcomes achieved

Project goal	To reduce vulnerability of migrants-resettles to drug addiction and HIV/AIDS				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	indicators				
Percentage of potential listeners to Radio station "Tatina" covered by airtime devoted to HIV/AIDS prevention and HLS promotion	240000 listeners	240000 potential listeners, covered by airtime of TATINA radio station	About 70% of potential listeners, which equals to 168000 radio listeners		1) copies of on-air references* 2) copies of media-plans* 3) feedback book by radio listeners 4) statistical data on population number
Objective 1	Development and transmission of informational reels				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Number of informational reels developed and transmitted	-	42	42		1) copies of reels* 2) copies of media-plans* 3) copies of on-air references*
Objective 2	Mobilization of medical personnel and NGO representatives as a community in frame of raising awareness of Karabalta population in terms of HIV/AIDS (prevention, changing attitude towards HIV-positive, development of HLS skills)				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Number of specialists, NGO representatives involved into development of interactive programs	-	6	7		1) records on participation of physicians, NGO representatives in program development with indicating their names, positions,

					organizations they represent 2) copies of service agreement, hiring documents (partnership) 3) records of programs with specialists' opinions*
Number of interactive programs developed on HIV/AIDS issues (prevention, changing attitude towards HIV-positive, development of HLS skills)		No data available	No data available	No data available	No data available
Objective 3	Development and transmission of thematic programs				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Number of thematic programs developed	-	28	28		1) copies of audio-materials (thematic programs)* 2) copies of media plans * 3) copies of on-air references *
Number of thematic programs transmitted	-	28	28		1) copies of audio-materials (thematic programs)* 2) copies of media plans * 3) copies of on-air references *
Objective 4	Conduct of final questionnaire				
Number of potential questionnaire participants for revealing level of population's awareness on HIV/AIDS	-	240 000 listeners	About 70% of potential listeners, which equals to 168000 radio listeners		1) Report on results of questionnaire conducted *

Methods of project efficiency evaluation used by the grant recipient:

- 1) Observation of beneficiaries perceived the information provided
- 2) Analysis of written (questionnaire) and oral responses on identification of beneficiaries' awareness in terms of drug addiction-related and HIV/AIDS prevention
- 3) Interviews with beneficiaries for identification of awareness on HIV/AIDS issues, analysis of beneficiaries' opinions and attitude towards problem discussed
- 4) Survey conducted among the target group on identification of awareness on HIV/AIDS issues and HLS skills

Outcomes of national office evaluation made by M&E specialist:

The following evaluation methods used while monitoring visit of sub-project to evaluate the sub-project efficiency:

- 1) Observation: audition of thematic programs and informational reels developed and transmitted on TATINA radio station in terms of HIV/AIDS prevention, HLS promotion amongst the target group. Developed material is comprehensible and accessible.
- 2) Conduct of final questionnaire amongst beneficiaries. The questionnaire used with this purpose included general questions about HIV-infection. The questionnaire analysis demonstrated that 70% of respondents gave right answers, which confirms awareness increased in this field. The outcomes received prove activity demonstrated by the sub-project's volunteers in activities held within the project activities, in development of audio materials for airtime*.

3) The project efficiency evaluated while analysis of accounting-reporting documentation as well. Data provided in monthly, quarterly and tranche reports analyzed with package of required attachments, conforming conduct of project activities according to the activities schedule.

Comments by M&E Specialist from the Project Country office:

The sub-project close-up preconditioned with the sub-project monitoring held by the working group, particularly they visited the sub-project's office located in Karabalta, Jayilskyi rayon Chui oblast, on Michurin Street. Date of sub-project M&E– March 27, 2008.

The sub-project directed to HIV/AIDS prevention amongst the youth of Chui oblast. Activities of the sub-project completed on November 2007 in terms of program activities implementation. Final questionnaire held in December 2007 and aimed at control questionnaire with involvement of consultant to analyze the data received. Since the project manager was on a business trip, preparation of analytical report on results of the conducted questionnaire postponed, and in this connection, the grant recipient sent a request for the sub-project prolongation. Because of monitoring conducted, it was recommended to systemize materials on each activity into separate folders with all necessary attachments. Recommendation fulfilled in a timely manner.

The project activities implemented according to the work plan. The project personnel has experience and skills requested to achieve objectives and fulfill job responsibilities in terms of project implementation. All accounting-reporting documentation complies with reporting requirements. Reports submitted in timely manner.* Final report is prepared*. Questionnaire held before and after the project implementation. Results prove that the youth awareness in terms of HIV/AIDS prevention increased*.

Staff (4 people) and office equipped with necessary technologies meet the project implementation requirements. Quality of audio materials developed is satisfactory and meet the target group's needs. During project implementation accounting-reporting documentation submitted in a timely manner, no specific rebukes made, and the project fulfilled its objectives accordingly.

Conclusion about the project: The sub-project "Implementation of a complex model to increase awareness of civil society– youth about HIV/AIDS" by Public Union "The youth center "Youth of nation". Grant code: 44GR12S14J10039405, achieved the project goal in accordance with activities schedule thanks to funds provided by Regional AIDS Fund within the first grant cycle in amount of \$4779,50.

Final evaluation form of sub-project proposal efficiency:
«Valley free of AIDS»

Name of SPP		Type of agency. Please, circle just one answer		Country Please, circle just one answer	
1	Reporting period: may 2007 зода – November 2007 зода (actual time of sub-project implementation)	1	Friendly clinics	1	Kazakhstan
2	Filling in date: April 7, 2008	2	AIDS Center	2	Kyrgyzstan Oblast: Town: Osh
3	Filling in person: Ainura Kurmanalieva – M&E specialist, Central Asian AIDS Control Project	3	Trust point	3	Tajikistan
4	Signature:	4	NGO	4	Uzbekistan
		5	Other: : «Dastan TV» limited liability company		

SPP Manager: Abdullaev Makhmatjan

Project goal: Raising awareness of Fergana valley people HIV and AIDS issues

Target group: Population of Fergana valley: school students and youth (based upon data on main audience of local TV channels); female population (based upon data on main audience of local TV channels); experts working in field of HIV/AIDS prevention

Project start date: May 2007 (after the first tranche receive)

Planned date of project completion: November 2007

Project actual close-up date: November 2007

Table of program outcomes achieved

Project goal	To reduce vulnerability of migrants-resettles to drug addiction and HIV/AIDS				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	indicators				
Number of contacts maintained with Mass media from neighboring countries	-	2 TV stations (Uzbekistan, Tajikistan)	TV «Mulokot» - Uzbekistan; TB «SM-1» - Tajikistan;		1) copies of service agreements between «client» - «Datsan TV» and contractor – TRC «SM-1» (Tajikistan); TV channel «Mulokot» (Uzbekistan)*; 2) copies of official letters of interest about partnership from TRC «SM-1» (Tajikistan) and Tv channel «Mulokot plus» (Uzbekistan) with TRC «Dastan TV» (Kyrgyzstan)*;
objective 1	Ensuring technical equipment of TV station				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	indicators				
Перечень list of equipment	-	1 PC 1 digital video	1 PC 1 digital video		1) copies of invoices for equipment purchased*

purchased for dubbing of TV programs		camera	camera		2) financial documents on equipment purchased according to the procurement plan *
OBJECTIVE 2	Development of cycle of informational-analytical and educational programs about negative impact of HIV/AIDS consequences on people of Fergana valley and HIV/AIDS prevention				
Key success indicator	basic	stated indicators	achieved	comments by grant recipients	Way of success verification
Number of programs developed	-	5 programs	5 programs on themes: «Who deals with AIDS and HIV issues on the area of Fergana valley»; «Real ways of infection with HIV»; «Prevention of HIV/AIDS »		1) copies of video materials developed *; 2) reliable information from technical staff about filming, dubbing of informational video materials (during a monitoring)*; 3) plot designs with list of people involved into their development *;
Number of programs transmitted in neighboring countries (Tajikistan, Uzbekistan)	-	5 programs, 15 minutes each	5 programs 15 minutes each on the following topics: «Who deals with AIDS and HIV issues on the area of Fergana valley»; «Real ways of infection with HIV»; «Prevention of HIV/AIDS »		1) copies of media plans of TV programs developed with indication of air time sheet: in Kyrgyz Republic, Tajikistan, Uzbekistan*; 2) Register book of phone calls from viewers
Number and name of territorial entities of Fergana valley, covered by on-air time transmitted on Russian language	-	3 Osh – Kyrgyzstan, Margilan or Kokand, Uzbekistan, Khudjand - Tajikistan;	3 Osh – Kyrgyzstan, Margilan or Kokand, Uzbekistan, Khudjand - Tajikistan;		1) copies of TV programs on video carriers, transmitted in towns of Uzbekistan and Tajikistan covered by on-air transmission *; 2) copies of air time reference with indication of territorial coverage *;
Amount of airtime provided and utilized	-	30 minutes per month	90 minutes per month		1) copies of airtime references with indicating frequency of transmission and airtime sheet

Methods of project efficiency evaluation used by the grant recipient:

- 1) Observation of how beneficiaries perceive provided information on feedback channel.
- 2) Interviews with beneficiaries for identification of awareness on HIV/AIDS issues, analysis of beneficiaries' opinions and attitude towards problem discussed by phone

Outcomes of national office evaluation made by M&E specialist:

Final monitoring made to close up the sub-project by visiting the office: apart 51, build 69 Masaliev str, Osh.

Date of office visit at its location place – April 7 2008.

The following evaluation methods used while monitoring visit of sub-project to evaluate the sub-project efficiency:

- 1) Review of video materials developed on HIV/AIDS prevention, where along with reliable information by medical personnel collaborating with the sub-project, the interviews with population in terms of HIV-related problems reflected. The materials containing in programs prove their timeliness, actuality, accessibility and quality which is too important for understanding and perception

2) The project efficiency was evaluated through analysis of accounting-reporting documentation, especially, data analysis of monthly, quarterly and tranche reports with proper attachments proving the activities were conducted according to the work schedule.

Comments by M&E Specialist from the Project Country office:

Conditions this sub-project is implemented meet the needs in terms of technical and human resource capacities. Total amount of grant is USA \$ 8000. Project duration - 6 months for the date of first tranche was received.

The project activities implemented according to the calendar plan. In framework of the sub-project, partnerships maintained with Uzbekistan and Tajikistan TV and radio companies. Medical workers, teachers, local government representatives involved into development of informational-educational materials (video reels, talk shows), their requests and recommendations counted while development of materials.

Representatives of international, nongovernmental, Public Foundations and informational Centers participated in developed TV programs as well as representatives of state entities, specialists from AIDS Centers, municipal polyclinics. Specialists provided their comments, information and recommendations for themes prescribed.

The sub-project ended up in November 2007. Final report prepared with short delay due to technical problems occurred because of computer breakdown, where information about conducted activities stored). Final report submitted with all required supporting attachments.

The project personnel and office have experience and skills requested to achieve objectives and fulfill job responsibilities in terms of project implementation.

Conclusion about the project: The sub-project "Valley free of AIDS» (grant code: 55GRB13J210803310000), implemented by «Dastan TV» Limited Company achieved the project goal in accordance with activities schedule thanks to funds provided by Regional AIDS Fund within the first grant cycle assigned for development of a single informational space for Fergana valley people in terms of covering HIV/AIDS issues. Total amount of grant is USA \$ 8000. Duration of project implementation- 6 months from date of first tranche receive.

The quarter reports submitted in a timely manner with all required attachments supporting implementation of program activities.

Date: April 7 2008

NAME: Ainura Kurmanalieva - M&E Specialist, Project Country Office in KR

Final evaluation form of sub-project proposal efficiency:
 «Prevention of HIV/AIDS amongst students and teachers of secondary schools of Batken oblast»

Name of SPP		Type of agency. Please, circle just one answer		Country Please, circle just one answer	
1	Reporting period: April 2007 – December 2007 (actual time of sub-project implementation)	1	Friendly clinics	1	Kazakhstan
2	Filling in date: April 9 2008	2	AIDS Center	2	Kyrgyzstan oblast: Batken town: Batken
3	Filling in person: Ainura Kurmanalieva – M&E specialist, Central Asian AIDS Control Project	3	Trust point	3	Tajikistan
4	Signature:	4	NGO	4	Uzbekistan

SPP Manager: Eshankulov Jamalidin

Project goal: Prevention of HIV/AIDS amongst students and teachers of secondary schools of Batken oblast

Target group: Students and teachers of 185 secondary schools of Batken oblast

Project start date: April 2007 (from the date of first tranche receive)

Planned date of project completion: September 2007 (after 5 months from actual start-up date of sub-project implementation connected to timelines of first tranche receive)

Project actual close-up date: November 2007-completion of program activities, December 2007-preparation of final report.

Table of program outcomes achieved

Project goal	Prevention of HIV/AIDS amongst students and teachers of Batken oblast through conducting informational-educational programs (development and dissemination of informational materials), interactive trainings by Peer-to-peer principles (seminars, trainings) amongst students and teachers of 185 Batken oblast secondary schools				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	indicators				
Number of seminars conducted for target groups	-	16	13	13 seminars conducted instead of 16 planned	1) copy of the seminars agenda * 2) copies of list of participants *
Number of people trained on HIV/AIDS issues	-	365 school students and teachers	370 people: 182 school students; 183 teachers		1) copies of list of participants * 2) results of pre- and post-tests * 3) copies of questionnaires developed for pre and post-tests *
Number of Batken oblast schools covered by trainings	-	185	179		1) copies of list of secondary schools, students of which involved into trainings on HIV/AIDS prevention *

Objective 1	Conduct of Round table with involvement of local government, teachers, medical workers, Mass Media and NGO				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	indicators				
Number of Round tables conducted	-	1	1		1) copies of list of participants * 2) copy of Round tale minutes *
Number of participants involved into Round table	-	20	23		1) copies of list of participants * 2) copy of Round tale minutes *
Objective 2	Publication and dissemination of booklets, brochures and other informational materials with purpose to improve perception of HIV/AIDS pandemic and its consequences, awareness in terms of safe behavior amongst students and teachers of Batken oblast schools				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	indicators				
Number of IEM published	-	Brochures - 2000 items; Booklets – 1000 items; Calendars – 500 items;	Newsletters - 3003 editions and 2500 booklets;		1) copies of informational materials * 2) register book of IEM disseminated
Number of IEM disseminated amongst students of 185 Batken oblast schools	-	Brochures - 2000 items; Booklets – 1000 items; Calendars – 500 items;	2400 Booklets 2903 Brochures 200 Brochures and booklets to representatives of local government, Mass Media, NGO		1) copies of informational materials * 2) register book of IEM disseminated
Objective 3	Organization of School Health Clubs				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	indicators				
Number and nomenclature of documents developed, regulating activity of «School health clubs»	-	1	1		1) copy of the school health club bylaws* 2) copies of decrees of rayon and municipal educational departments on development of «School health clubs»* 3) feedbacks and requests book in terms of schools health club work (copy)*
Number of schools, where the school health clubs organized	-	185	69	Problems during development of school health clubs occurred as a result of misunderstanding by the school management and absence of proper experience at leaders of rural youth, which led to noncoverage of schools	1) list of Batken oblast schools where the school health clubs organized *

Methods of project efficiency evaluation used by the grant recipient:

- 1) Observation of beneficiaries perceived the information provided
- 2) Analysis of written (questionnaire) and oral responses on identification of beneficiaries' awareness in terms of drug addiction-related and HIV/AIDS prevention
- 3) Interviews with beneficiaries for identification of awareness on HIV/AIDS issues, analysis of beneficiaries' opinions and attitude towards problem discussed

Outcomes of national office evaluation made by M&E specialist:

The following evaluation methods used while monitoring visit of sub-project to evaluate the sub-project efficiency:

- 1) Interviews with volunteers, working within sub-project demonstrated that volunteers conduct activities in frame of the project program activities. Particularly, Mamaev Nazarbek, representative of A. Osmonov secondary school of Batken rayon, underlined that work conducted by sub-project towards pupils is timely, accessible and qualitative. IEM are easy for comprehension and perception. Positive experience is that some of the students trained because of their leadership skills and own commitment to the issues rose, and participate on their own in conduct of trainings among their contemporaries.
- 3) The project efficiency evaluated while analysis of accounting-reporting documentation as well. Data provided in monthly, quarterly and tranche reports analyzed with package of required attachments, conforming conduct of project activities according to the activities schedule.

Comments by M&E Specialist from the Project Country office:

The sub-project close-up preconditioned with the sub-project monitoring, the working group members visited the sub-project's office, located in Batken, Turgunbai Sadykov str, 1 (second floor of oblast state administration).

The monitoring group met with Eshankulov Jamalidin Taabaldyevich, manager of sub-project, Botokov Zaviridin Nasirovich, the sub-project accountant, and with representatives of the project beneficiaries.

The sub-project completed its work in November 2007. Final report with all proper attachments prepared in March. Staff and office equipped with necessary technologies meet requirements needed for fulfillment of the project objectives. Pre and post-tests held to reveal level of the target group awareness on HIV/AIDS issues HLS promotion. The tests results demonstrated that level of students and teachers knowledge increased *. Quality of seminars conducted meets the beneficiaries' requirements. Despite the fact that number of seminars conducted school health clubs is lower than planned one because of misunderstanding towards the sub-project's work and absence of support from the school management, the project achieved its goal on raising awareness of the target group. It became possible thanks to number of published and disseminated IEM that prevails the indicator planned. Provisions of school health clubs developed and it will allow continue the sub-project work after its completion. Planned number of brochures is disseminated amongst the project beneficiaries. During project implementation accounting-reporting documentation submitted in a timely manner, no specific rebukes made, and the project fulfilled its objectives accordingly.

Conclusion about the project: The sub-project «Prevention of HIV/AIDS amongst students and teachers of secondary schools of Batken oblast» implemented by Public Foundation «Koomkench» (grant code: 134GR12S13J1GR015164). Total amount of grant is USA \$ 4 490. duration of sub-project – 5 months. This sub-project achieved the project goal in accordance with activities schedule thanks to funds provided by Regional AIDS Fund within the first grant cycle. The project made request for project prolongation twice with submission of letter to National coordinator because of objective reasons of program activities delay related to tardy third tranche receive and impossibility to organize work amongst school students during the summer vacations. In addition, request was made for publication of bigger amount of IEM than planned, particularly, for publication of additional number of brochures and booklets instead of calendars. National Coordinator of the Project Country Office approved the requests. Some activities not achieved in terms of the sub-project, namely, introduction of 10-hours curriculum on HIV/AIDS prevention into course «Human hygiene» for secondary schools because of insufficient budget and short period of sub-project implementation. Probably, these shortages of budgetary and calendar planning were not counted at stage of project proposal submission and approval because of short experience in project proposal development. Nevertheless, the sub-project achieved its global goal on training of students and teachers on HIV/AIDS issues.

The World Bank requirements observed while the sub-project closure, final report submitted (reporting form «Final report format», appendix 20 of the Grant recipients manual), The quarter reports submitted in a timely manner with all required attachments supporting implementation of program activities.

Date: April 9 2008

NAME: Ainura Kurmanalieva - M&E Specialist, Project Country Office in KR

Final evaluation form of sub-project proposal efficiency:
«Bridge of cooperation for AIDS counteraction»

Name of SPP		Type of agency. Please, circle just one answer		Country Please, circle just one answer	
1	Reporting period: May 2007–May 2008 (actual time of sub-project implementation)	1	Friendly clinics	1	Kazakhstan
2	Filling in date: April 11 2008	2	AIDS Center	2	Kyrgyzstan oblast: Batken town: Isfana
3	Filling in person: Ainura Kurmanalieva – M&E specialist, Central Asian AIDS Control Project	3	Trust point	3	Tajikistan
4	Signature:	4	NGO	4	Uzbekistan

SPP Manager: Nabieva Aida Kadyralievna

Project goal: Contribution to mitigation of negative situation in terms of HIV/AIDS and STD through development of more safe behavior, increasing level of responsibility for own health, strengthening moral principles of target groups and population through organization of Center on AIDS prevention, implementation of informational-educational programs.

Target group: Most vulnerable groups (IDU, SW, migrants), population in general, youth of Leilek rayon and Sulyukta town of Batken oblast.

Project start date: May 2007 (from date of first tranche receive)

Planned date of project completion: May 2008

Project actual close-up date: May 2008

Table of program outcomes achieved

Project goal	Contribution to mitigation of negative situation caused by HIV/AIDS and STD through development of safer behavior, increasing responsibility for own state of health, strengthening moral principles of the target group and population by organizing Informational AIDS prevention Center, informational-educational campaigns.			comments by grant recipients	Way of success verification
	basic	stated	achieved		
Key success indicator	Indicators				
Creation of informational AIDS prevention center	-	1	1	Decorative repair of the Center's rooms (2 rooms) made.	1) copies of documents regulating functioning of AIDS prevention center * 2) documented records about purchase of construction materials *
Purchase of office equipment for the Center	-	1 notebook 1 PC	1 notebook 1 PC	Equipment purchased according to the procurement plan	1) copies of documents for equipment purchased * 2) financial report on

					equipment purchased *
Number of informational materials disseminated within counseling services provided by Center	-	840 editions	3000 Editions of informational materials, including brochures and leaflets		1) copies of informational materials disseminated * 2) Report by Manager of Informational AIDS Prevention Center about number of informational materials disseminated among the target group *
Number of beneficiaries, received counseling services in frame of the Informational HIV/AIDS prevention Center	-	840	600 people received counseling services in Center ; 2021 people during dissemination of informational materials		1) copy of report on consultations provided * 2) register book of consultations provided
Objective 1	Providing counseling services to target groups				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Number of counseling services provided by physician-gynecologists within the sub-project	-		23 people out of target group, namely SW	9 SW counseled by gynecologist went through medical examination for STD and 4 SW provided with proper treatment	1) copy of physician-gynecologist's report on counseling provided to SW * 2) list of SW, counseled by gynecologist with coding of clients *
Number of beneficiaries involved into preventive activities within outreach work	-	24 mini sessions	48 mini sessions within outreach work held amongst SW in Isfana and Sulyukta towns, 1500 people covered	As a result of sessions conducted the contacts with state entities, local administrative structures and sex workers maintained	1) copy of report on mini sessions conducted within outreach work with SW * 2) copy of list of SW, who were involved into outreach work using the clients coding
Objective 2	Revealing awareness of local population and vulnerable groups on HIV/AIDS prevention issues, STD in 49 villages of Leilek rayon of Batken oblast				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	indicators				
Number of questionnaires developed	-	1500 editions	500 editions, 10 people from each village and 20 editions for representatives of law machinery, militaries and SW	Specifics of respondents taken into account while questions development, i.e. the questionnaires include general issues on HIV/AIDS and issues peculiar for each target group	1) copy of questionnaire developed * 2) register book of people involved into questionnaire
Number of individuals out of	-	1500 people	538 people: 5 people amongst	This indicator is lower than it was planned	1) copy of report on questionnaire

the target group involved into interviews			youth and 5 people out of local population in 49 villages of Leilek rayon; 15 SW in Isfana, 14 people out of law machinery, 19 militaries	because of especial local target group's mentality and its isolation accordingly	conducted *
Objective 3	Forming up deeper knowledge on HIV/AIDS issues at representatives of local population through informational-educational campaigns				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Number of training module developed and adapted, number of cultural and health-improving actions	-	1 seminar module, 1 agenda of action, 1 seminar agenda, 1 agenda of cultural and health-improving action	1 seminar module, 1 agenda of action, 1 seminar agenda, 1 agenda of cultural and health-improving action		1) copies of seminar agenda developed * 2) copy of agenda developed for cultural and health-improving action * 3) copy of scenarios for public actions tied to the World AIDS Day * 4) copy of training module developed *
Number of seminars conducted, cultural and health-improving actions	-	18 seminars 6 actions	18 seminars, 6 actions tied to the World AIDS Day; 2 sport actions		1) copies of reports on activities held *
Number of articles published	-	8 articles in local newspaper «Ata-jurt», 100 copies	8 articles in local newspaper «Ata-jurt», 100 copies		1) copies of articles in newspapers *
Number of talk-shows held and TV programs	-	4 TV programs; 1 talk-show	4 TV programs; 1 talk-show		1) copies of video materials from TV programs and talk-show held * 2) copies of media plans and airtime references *
Number of IEM developed and disseminated	-	1 booklet, 1 brochure, 150 editions	300 editions of brochures and leaflets	This indicator is two times more than it was planned	1) copies of IEM developed *
Objective 4	Evaluating achieved impact of Informational AIDS prevention Center				
Number of individuals amongst target group using the Center's services	-	840	600		1) report of the Center's manager about services conducted * 2) register book of visitors *
Number of volunteers out of SW gone through test for HIV	-	15	7	This indicator is lower than it was planned because of the target group's isolation; Results are negative	1) register book of clients using a client coding *
Number of clients out of SW directed to get treatment from STD	-	15	9 – directed to get treatment, 4 of them had gone through medical treatment	This indicator is lower than it was planned because of the target group's isolation; Results are negative	1) register book of clients using a client coding *

Methods of project efficiency evaluation used by the grant recipient:

1) Observation of beneficiaries perceived the information provided

- 2) Analysis of written (questionnaire) and oral responses on identification of beneficiaries' awareness in terms of drug addiction-related and HIV/AIDS prevention
- 3) Interviews with beneficiaries for identification of awareness on HIV/AIDS issues, analysis of beneficiaries' opinions and attitude towards problem discussed
- 4) Focus group discussions evaluation of the target group knowledge on HIV and drug addiction prevention
- 5) Survey conducted among the target group on identification of awareness on HIV/AIDS issues

Outcomes of national office evaluation made by M&E specialist:

The following evaluation methods used while monitoring visit of sub-project to evaluate the sub-project efficiency:

1) Observation: meetings held with representatives of target group, conversations that showed how the sub-project worked with the target group during the project implementation. The beneficiaries, particularly, one of the SW, working at local bath-houses share that the sub-project work on raising awareness of this target group in terms of safe sexual behavior towards HIV/AIDS, STD actively conducted, quality of work was assessed as satisfactory by SW. Despite the closeness of this target group, some of the sex workers went through medical treatment of STD because of work held by outreach workers and agreed to go through voluntary test for HIV testing. No infected revealed amongst people went through HIV-testing after observation. The working group visited places the SW work in Isfana, mainly these are local bath-houses. Inspection of the bathhouse revealed that services of SW provided in ant sanitary conditions, which are dangerous in terms of sexual behavior and concomitant diseases. Age structure of SW is from 19 to 43. Mainly, these are visitors from neighboring rayons.

2) Interview with outreach workers of sub-project revealed that they work within the project activities. Particularly they were involved into field visits, i.e. by visiting directly the SW work places. Besides, they held a questionnaire amongst the target group.

3) The project efficiency evaluated while analysis of accounting-reporting documentation as well. Data provided in monthly, quarterly and tranche reports analyzed with package of required attachments, conforming conduct of project activities according to the activities schedule.

Comments by M&E Specialist from the Project Country office:

The sub-project close-up preconditioned with the sub-project monitoring, the working group members visited the sub-project's office, located in Isfana, Razzakov str 10 (2nd floor of town's mayor) of Leilek rayon.

The sub-project completed its work in April of the current year. Final report with all proper attachments prepared in March. Staff and office equipped with necessary technologies meet requirements needed for fulfillment of the project objectives sociological survey was held during the project.* Seminar "Sociological survey in the communities" held for rural population, staff and volunteers of PF "Bilek" prior to sociological survey. Information about main methods of sociological survey, its goals and objectives was presented on this seminar. The survey focused on representatives of Leilek rayon population, 9 local village governments (ayil okmotu): farmers, teachers, medical personnel, upper-class students, etc. The survey subjected on target groups' opinion on actual issues related to HIV/AIDS, STD, and drug addiction issues amongst people of Leilek rayon. Stages of survey: (1) mapping of area to be covered by the survey, (2) coverage of respondents (developing survey sampling); sample developed at a rate of 0,5% of general population of Leilek rayon. Sex-age group distribution of respondents as follows: men – 35% of total number of respondents; 65% - women, from 17 to 60. Sampling composed of 564 people. Analysis of results received showed that educational, informational activities related to HIV/AIDS and STD should be held on a regular basis, especially, amongst old and middle aged group, because pupils and students are much aware*. Quality of seminars conducted, quality and accessibility of IEM for the target group are satisfactory and meets the target group's needs. During project implementation accounting-reporting documentation submitted in a timely manner, no specific rebukes made, and the project fulfilled its objectives accordingly.

Conclusion about the project: The sub-project «Bridge of cooperation for AIDS counteraction» (grant code: 27GR12B20J1013893) achieved the project goal in accordance with activities schedule thanks to funds provided by Regional AIDS Fund within the first grant cycle in amount of USA \$ 9992. The World Bank requirements observed while the sub-project closure, final report submitted (reporting form «Final report format», appendix 20 of the Grant recipients manual), The quarter reports submitted in a timely manner with all required attachments supporting implementation of program activities, documents on program activities systemized.

Date: April 25 2008

NAME: Ainura Kurmanalieva - M&E Specialist, Project Country Office in KR

Final evaluation form of sub-project proposal efficiency:
«Rural youth for society free of AIDS»

Name of SPP		Type of agency. Please, circle just one answer		Country Please, circle just one answer	
1	Reporting period: May 2007– November 2007 жoдa (actual time of sub-project implementation)	1	Friendly clinics	1	Kazakhstan
2	Filling in date: April 13 2008	2	AIDS Center	2	Kyrgyzstan oblast: Jalalabad town: Kerben
3	Filling in person: Ainura Kurmanalieva – M&E specialist, Central Asian AIDS Control Project	3	Trust point	3	Tajikistan
4	Signature:	4	NGO	4	Uzbekistan

SPP manager: Dooronov Myrzabai and Nabieva Aida Kadyralievna

Project goal: Raising awareness of rural youth on HIV and AIDS issues in Jalalabad oblast

Target group: Upper-class students, parents, class supervisor, rural NGOs

Project start date: May 2007 (from the date of first tranche receive)

Planned date of project completion: November 2007 (after 6 months from date of actual start up of project implementation)

Project actual close-up date: December 2007

Table of program outcomes achieved

Project goal	Raising awareness of rural youth of Jalalabad oblast in HIV/AIDS prevention				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Awareness of 2135 beneficiaries from 15 schools of 4 village councils in Aksy and Alabuka rayons of Jalalabad oblast increased by holding seminars, cultural activities and contests	-	70 seminars with involvement of 1335 students; 4 Concerts with involvement of 1400 people from the target groups; Contests between school clubs	98 seminars conducted with coverage of 1967 people from 15 schools in 5 village councils of Aksy and Alabuka rayons of Jalalabad oblast; volleyball tournament with involvement of 13 teams, 510 sportsmen and fans; consultations (280 people); camp – 1 (27 people)		1) copy of seminar agenda * 2) copies of lists of people trained within the seminars conducted * 3) list of schools covered by the sub project * 4) copies of scenario of contests, tournaments, concerts, including lists of people participated * 5) copies of video materials on activities conducted, actions * 6) copies of photo materials from activities conducted *
objective 1	Working with representatives of local governments, private sectors, leaders of NGOs to undertake measures on HIV/AIDS counteraction within the region				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Number of organizations involved into meetings with	-	2 akimiats, 2 rayon departments on education and	2 akimiats, 2 rayon departments on education and		1) copies of reliable messages documentally proved, about number, time and place of meetings (minutes of meetings

purpose to improve understanding of necessity to take counteractions measures towards HIV and AIDS epidemic		youth policy, 4 NGO, 3 schools , 80 private individuals	youth policy, 4 NGO, 3 schools , 80 private individuals		with indication of time and place and issues put into agenda, round table subject and other forms of meetings) *
Number of participants of each meeting and their belonging to any organization	-	6	6		1) copies of documents proving the activity was conducted (minutes of the meetings, with list of participants attached)*
Number of messages about initiatives of state, NGO and private sectors published in Mass Media	-	3	3		1) copies of official documents and messages in Mass Media about initiatives of state, NGO and private sectors*
Number of representatives from state, NGO and private sectors, participated in interviews on issues related to HIV/AIDS prevention, in initiatives related to reduction of negative impact of pandemic on social-economic development of region and population as a whole	-	350	480		1) samples of texts and questions for interviews; * 2) copies of minutes from interviews conducted with selected, informed people indicating number of participants involved (with indication of dates, place of interviews)*
Objective 2	Formation of School health clubs				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Number of school clubs developed	-	3	3 1) school club «ALGA» in Alabuka village in Baltagulov secondary school of Alabuka rayon; 2) “Kelechek” club In Kerben under Bononbaev secondary school 3) “Umut” club in Mukur village under Alymkulov secondary school of Aksy rayon		1) copies of bylaws, provisions of the school health club * 2) list of participants of school health clubs * 3) documented records about activities conducted (name of event, agenda, date, time, date and list of participants), in school health clubs *
Number of	-	63	95		1) list of volunteers prepared-

trainers-volunteers prepared and trained to work at school health clubs					trainers * 2) questionnaires for trainers trained at School health clubs to identify level of their preparedness to work at school clubs on HIV/AIDS prevention amongst the youth * 3) minutes from questionnaires conducted with number of respondents and with indication respondents' awareness in terms of working with youth on HIV/AIDS prevention *
Number of modules developed for trainers-volunteers within seminars amongst school students on HIV/AIDS prevention	-	1	1 module: «ЫМАТ СПИД ДАРТЫН САКТАЙТ»		1) copy of module developed * 2) dated records about the process of module development *
objective 3	Holding round table meetings with involvement of public, local governments, NGO, schools with purpose to maintain partnerships in terms of HIV/AIDS counteraction				
Key success indicator	basic	stated	achieved	comments by grant recipients	Way of success verification
	Indicators				
Conducting 6 round table meetings	-	6	6	2 round table meetings on: «HIV/AIDS issues and ways out »; 4 round table meetings on: «School health clubs and their role in HIV/AIDS prevention» Total amount of participants - 91 people	1) copies of lists of participants * 2) copies of minutes from round table meetings *
objective 4	Strengthening capacity of created school health clubs through recruiting volunteers from among target group to work further in the clubs				
Number of volunteers, covered by training	-	63	93	Volunteers trained out of 3 school health clubs	1) copies of seminars' agenda * 2) copies of lists of participants *

Methods of project efficiency evaluation used by the grant recipient:

- 1) Observation of beneficiaries perceived the information provided
- 2) Analysis of written (questionnaire) and oral responses on identification of beneficiaries' awareness in terms of drug addiction-related and HIV/AIDS prevention
- 3) Interviews with beneficiaries for identification of awareness on HIV/AIDS issues, analysis of beneficiaries' opinions and attitude towards problem discussed
- 4) Focus group discussions evaluation of the target group knowledge on HIV and drug addiction prevention

Outcomes of national office evaluation made by M&E specialist:

The following methods used while monitoring and visiting the sub-project to evaluate the sub-project efficiency:

- 1) Observation: meetings held with representatives of target group, conversations that showed how the sub-project worked with the target group during the project implementation. The beneficiaries, particularly volunteers of School health clubs «Alga», «Kelechek», «Umut» of Aksy and Ala-buka rayons of Jalalabad oblasts underlined that work conducted by sub-project is timely, accessible and qualitative, and important is that working language is

Kyrgyz. Drawings from contest "Best picture-poster on HIV/AIDS issues" demonstrated to the monitoring group members. Photos taken. *

2) Interviews with volunteers, working within sub-project demonstrated that volunteers conduct activities in frame of the project program activities. Activity of school health clubs revealed during the interviews and their interest in work held by the sub-project.

3) Materials of survey conducted among rural youth of Jalalabad oblast were introduced, initial material (200 questionnaires) reviewed. The survey analytical report will be submitted May of current year.

4) The project efficiency evaluated while analysis of accounting-reporting documentation as well. Data provided in monthly, quarterly and tranche reports analyzed with package of required attachments, conforming conduct of project activities according to the activities schedule.

Comments by M&E Specialist from the Project Country office:

The sub-project close-up preconditioned with the sub-project monitoring, the working group members visited the sub-project's office, located in Kerben, Niyazaly str, Aksy rayon, Jalalabad oblast (in the building of Culture House). Sub-project (grant code: 168GR12S14J1028415) started its implementation in May 2007 (from the date of first tranche receive). Duration of sub-project: 6 months. Planned date of project end-November 2007, December supposed for final report preparation. The sub-project manager made request for project prolongation with submission of letter to National coordinator of Country office in KR, reasoned by conducting planned activities for target groups thanks to at the expense of the Public Foundation, not waiting for receive of grant resources. Agreement received. Timelines for project implementation prolonged for one month until the end of November 2007.

The sub-project completed its work in November of current year. Final report was prepared with all attachments*. Personnel and office, equipped with proper technical facilities, meet the project implementation requirements. Quality of seminars conducted, quality and accessibility of IEM to the target group are satisfactory and meet the target group needs. Pre and post-tests held to reveal level of the target group awareness on HIV/AIDS. Analysis of pre and post testing revealed that level of the target group's awareness increased*. 6 round table meetings conducted within the sub-project with involvement of 2 akimiats, education and youth policy departments, 4 NGO, 3 schools and more than 800 private individuals. Partnerships maintained with these agencies in terms of further cooperation with the sub-project. Three school health clubs will continue the work initiated by sub-project. During project implementation accounting-reporting documentation submitted in a timely manner, no specific rebukes made, and the project fulfilled its objectives accordingly.

Conclusion about the project: Sub-project (grant code: 168GR12S14J1028415), implemented by Public Foundation «Ulgu against AIDS» This sub-project achieved the project goal in accordance with activities schedule thanks to funds in amount of USA \$4 200 provided by Regional AIDS Fund within the first grant cycle. The World Bank requirements observed while the sub-project closure, final report submitted (reporting form «Final report format», appendix 20 of the Grant recipients manual), The quarter reports submitted in a timely manner with all required attachments supporting implementation of program activities.

Date: April 13 2008