

COMPONENT 1. REGIONAL COORDINATION AND POLICY DEVELOPMENT

Sub-component 1.1. Regional HIV/AIDS Coordination and Policy Development

Workshops and conferences

- **Orientation Workshop**

On January, 22-24, a three-day Orientation seminar took place in Almaty in which employees of head office of Regional Project Management Unit (RPMU) as well as the CA countries offices of the Project - Kazakhstan, Kyrgyzstan, Tajikistan and Uzbekistan - took part. The main goal of that workshop was activity coordination of national specialists' who were hired by RPMU in each CA country as well as detailed work plan of the Project activities for 2007. The questions of the Regional Training Courses (RTC) establishing, Project events monitoring and evaluation conducting were also discussed. UNDP financial assistants from Project country members were also invited for the discussion of fiduciary services provided by this international organization to the Project.

- **World Bank Mission**

World Bank mission team visited Almaty, Kazakhstan during the February 12-23, 2007 period to supervise the Central Asia AIDS Project. The mission was headed by the WB leading specialist in healthcare for Eastern Europe and CA countries, Mr. Patricio Marquez. Besides the WB staff members the mission was formed by the representatives of other International organizations and donors of the Project such as DFID, UNAIDS, Global Fund, UNDP, UNICEF, CDC, GAMET и Project Capacity/USAID.

The Mission had acquainted with the report on the work done in 2006 presented by Project Executive Director, Prof. Meimanaliev. During the meetings the following issues were discussed: legal aspects of Regional Project Management Unit head office stay in the Republic of Kazakhstan; grant process harmonization; planned events of the current year.

Besides the work with RPMU, mission members had meetings with the EurAsEC representatives and presented the results of their work to the members of the Regional Steering Committee (RSC) at the video conference held on February 23, 2007 where the representatives of four countries took close participation.

The Mission had emphasized that the overall status of Project implementation was rated as satisfactory. A substantial level of activity and progress was achieved under the Regional Coordination and Policy Development subcomponent in the second half of 2006 working in partnership with UNAIDS, particularly in terms of establishing a forum to involve Parliamentarians from each of the countries, promoting the participation of Muslim religious leaders, fostering active engagement of mass media in the countries, establishing a regional forum for international partners to advance coordination and harmonization efforts, and developing a framework for regional information database (CARISA) jointly with UNAIDS.

Summing up the Mission members stated that RPMU headed by Prof. Tilek Meimaniliev "should receive recognition and be congratulated for its hard work and the initial results achieved during the startup implementation phase of the project".

Sub-component 1.2. Surveillance and Regional Monitoring and Evaluation Systems.

Electronic supervision program and Sentinel Surveillance (SS)

Three-day regional training workshop, organized by CAAP (March, 27-29, Bishkek, Kyrgyzstan) was devoted to the questions of monitoring and evaluation system improvement in the HIV sphere.

The M&E specialists who are working in the Republican AIDS Centers of Kazakhstan, Kyrgyzstan, Tajikistan and Uzbekistan as well as the CAAP and Capacity Project specialists seconded National Coordination Committees Secretariats and AIDS Centers became the participants of the regional training workshop. It should be noted that three M&E specialists from Turkmenistan also took part in. All participants are responsible for data collection and analysis as well as national monitoring and evaluation programs implementation in their countries. The participants of this event had a chance to exchange information on monitoring and evaluation system status in each country of the region.

The educational workshops were held in three pilot districts of Kyrgyzstan - Kyzil-Kiya city, Batkent District (March, 13-14), Djalalabad city (March, 16-17), Tokmok city, Chuisk District (March, 19-20) and in two pilot districts of Tajikistan – Vakhdat city (March, 27-28), Kulyab city (March, 30-31).

Sub-component 1.3. Human Resources Development

Regional Training Courses (RTC)

During February – March, the team of RMU staff together with RTC national specialists visited Kyrgyzstan, Tajikistan, Uzbekistan and Kazakhstan with the aim to gather the information on the available educational materials, trainings conducted, available data base on trained trainers in the sphere of HIV/AIDS prophylaxis and treatment on the territory of Project member countries.

In the result of those visits the team met with the representatives of all key organizations working in the field of HIV epidemic contraction in the countries and to reach an agreement on co-operation in this sphere.

These carried out meetings showed a high necessity in realization of the educational programs on different HIV epidemic contraction issues in all countries; allowed identifying of certain organizations and trained trainers in all member countries which could become key figures in development of educational materials for the regional educational courses.

Communication Strategy Promotion

In accordance with adopted CCAP Communication Promotion Strategy for 2007, a new logotype of the Project had been designed and approved.

The CAAP website, which is currently active, has been up-dated with most of the necessary information. Altogether the necessary work (considerable improvements in design, structure, and functionality) had been made to launch a new enhanced version of the CAAP website which still under development (temporary internet hosting: <http://caap.incom.kz>)

On February 13, Communication Coordinator and Strategist made a presentation about Project activity at the international workshop “Perspective of development of Social partnership in Kazakh business”.

Three press releases and one article were prepared and distributed among the Mass-Media and partner-organizations in accordance with the annual calendar of Project events.

COMPONENT 2. CENTRAL ASIA AIDS FUND

Grant activities

World Bank mission during its visit to Almaty approved disbursement of small grants for government, NGOs and international organizations-winners of the first grant round of Regional AIDS Fund.

Signing procedure for the large grants is postponed. Meantime RPMU is negotiating with the winners the amount of administrative costs of submitted SPPs.

Based on the agreements reached with the World Bank mission, changes were introduced to the RAF manual. RAF manual is currently being translated into English and will be sent for international consultant upon completion of this process. Detailed analytical report was sent to each National Coordinator and RSC members.

Generally, World Bank mission estimated the first grant round as a satisfactory one.

Decision on the launching of the second grant round will be made once the following agreements will be reached with sub-grants administered projects (CARHAP/GAFTM) and other donor organizations: 1. Priority area for funding to avoid duplication of similar activities that have been funded by other organizations and to provide adequate resources for those who drive the epidemic on the regional level 2. Dates of the grant program launch with other donors

On the meeting of partners on February, 5 in Almaty, it was agreed that all donors will use unified grant application form and letter of intent.

RPMU

Working meetings, training tours and business trips

During the first quarter of 2007 the **RRMU Executive Director** paid a number of visits to the countries of the region. The meetings with the members of the Regional Steering Committee, parliament members of Project member countries, healthcare ministers and the directors of AIDS Centers were held in Astana, Bishkek, Dushanbe and Tashkent. At the meetings the Director Executive presented the results and recommendations, reflected in the Report of February WB mission and the issue of institutionalization of the three-in-one UNAIDS principles in Project member countries was also discussed.

Organization and conduction of the Regional Multiconfessional conference were discussed during the meeting of the Executive Director and representatives of the State Agency of the religious affairs of Kyrgyz Republic and the Clergy Department of the Muslims of Kyrgyzstan. The meeting was held in Bishkek on January 28-30, 2007.

During March 2007, the RPMU Executive Director and RMU specialists held a number of working meetings with:

- UNDP experts;
- UNAIDS experts and regional head, Mrs. Savchenko I.;
- Management staff of the Capacity Project;
- Heads of the state and nongovernmental organizations which have gained large grants in frame of the First CAAP grant round;

Component 1 Coordinator held a number of working meetings in Bishkek with the members of organizational committee on Interconfessional Conference preparing; took part in the regional meeting of international partners devoted to the discussion of technical details of the monitoring and evaluation procedures harmonization, organized by CARHAP/DFID as well as in the regional training on monitoring and evaluation in the sphere of HIV/AIDS.

In February **Component 2 Coordinator** had two meetings with the UNAIDS M&E Adviser, Mr. Ilnitsky A. during which they discussed questions of making alterations and additions to the evaluation forms for RTEC and NTEC.

In February-March the **Communication Coordinator and Strategist** made country visits to Kyrgyzstan, Tajikistan and Uzbekistan with the aim to implement the RPMU communications promotion strategy for 2007 and to be personally acquainted with Media environment in the abovementioned countries and to coordinate joint activity with the National Coordination Committees, to meet with a number of international partner organizations as World Bank local offices, Capacity Project, Internews network, OSI.

From March, 11 to 17 a **group of the RPMU specialists** headed by the Director Executive together with the National Project Coordinators participated in the regional workshop on WB procurement procedures held in Tashkent, Uzbekistan.

On March 6-7, CAAP **Financial Manager**, Mr. Tursaliev B. and **IT specialist**, Tagirova R, were on the working visit in Bishkek with the aim to terms of reference development for the Grant Management System (GMS).

Juridical, Financial and Technical Issues

Accreditation of RPMU and its staff in Kazakhstan: RPMU was accredited by Kazakhstan Ministry of Foreign Affairs (MFA) as an international organization on February 19, 2007 following the signing of the Host Agreement by the Government of Kazakhstan and RPMU on September 5, 2006 and its subsequent ratification by the Kazakh Parliament and the enactment of the Law of Ratification by the President of the Republic of Kazakhstan in December 2006. Applications for accreditation of the RPMU staff were sent to the MFA on February 15, 2007, and this request was processed and accreditation granted in subsequent

10 business days. This exempted the RPMU from the legal requirement of having to obtain work permits for its non-resident staff as per provisions concerning staff of international organizations.

Together with InCom company the work aimed at the launching a new design of the Project web site is being carried out. At the same time the support and information updating was continued on the old project website.

National Coordinators, jointly with RPMU procurement specialist have been continued procedures of office furniture and computer equipment purchase for RPMU offices in all CA countries.

Project site www.caap.info

Central Asia AIDS Control Project
Progress report on realization of activities in 1 quarter of 2007

OBJECTIVES	ACTIVITIES	Status on realization as on April 1, 2007	Next Steps (April-June)
Component 1 REGIONAL COORDINATION, POLICY DEVELOPMENT, AND CAPACITY STRENGTHENING			
Sub-component 1 Regional HIV/AIDS Coordination and Policy Development			
A. Regional Initiatives Development & Implementation			
<p>Association of efforts of the international organizations, projects and national partners on effective utilization of resources for HIV counteraction</p>	<p>Conduction of Regional Forum of Partners</p>	<p>Cooperation with International organizations and projects on coordination of activities in the region has been continued.</p> <p>Meeting of International Partners, organized by initiative of DDRP, was held in Bishkek on February 5, 2007 with the aim to discuss and coordinate activities planned for 2007.</p> <p>It was agreed to provide assistance to the national partners to strengthen information flow system in the countries.</p> <p>As a follow-up of discussions made during the Partners Forum in Samarkand (December 2006), the issues of harmonization of Project indicators, development of Qualifier of services were discussed at the meeting conducted by CARHAP initiative, on March 29-30 in Bishkek.</p>	<p>Regular cooperation on activities harmonization.</p>
<p>Survey of the legislation on HIV prevention and treatment</p>	<p>Development of Manuals concerning HIV/AIDS for legislators of Kazakhstan, Kyrgyzstan, Tajikistan, Uzbekistan on the basis of 12 international supervising principles recommended by UNAIDS.</p>	<p>Collection of the materials for the Guidelines for the legislators was started. Material was collected concerning Tajik legislation/ The agreement with the TPPA was reached concerning the technical assistance on reviewing of the materials for the Guidelines</p>	<p>Preparation of the draft</p>
	<p>Carrying out of discussions behind the Round Table with participation of the</p>	<p>Strengthening of the TWG on the national policy and legislation was started in cooperation with the</p>	<p>The next meeting will be conducted in May and the package of</p>

	interested parties (Technical working groups of National Coordinating committees) on preparation for Parliamentary Hearings concerning institutionalization of "Three Ones" principles/UNAIDS.	CAPACITY. March 30 was conducted first meeting of the TWG where the head of the TWG was selected	recommendation will be presented concerning the strengthening of the National Coordination Committee
	Participation of members of the Central Asian inter-parliamentary working group in International Parliamentary conference "HIV/AIDS in the countries of Eurasia and the role of "G-8 Group" in epidemic counteraction.	This conference planned in October 2007. By the agreement with TPPA in the framework of the Project will be financed the members of the CA Interparliamentary group.	Planned for 3-rd quarter
	Studying of experience of HIV/AIDS Strategy implementation with involving parliamentarians in regions of Russia (training tour).	Achieved agreement on organization of the study tour for the members of the Interparliamentary group in September (Tatars tan or Saint-Petersburg) .	Will be organized the study tour for the parliamentarians of CA – May 2007
	The second International parliamentary conference "HIV Epidemic in Central Asian and Eastern Europe countries: legislative maintenance of measures on HIV distribution counteraction"	Preparations to the Conference were started. Preliminary date of conference is June 7-8, Astana. The negotiations with the members of the RSC and the members of the Inter parliamentary group were conducted. The key issue of discussions is Institutionalization of the Project.	Resolving of the logistical issues concerning conduction of the conference. Discussion of the Program.
Involving of religious leaders in the work with the population concerning HIV counteraction	Development of the regional curriculum for Muslim religious leaders on work with the population in the field of HIV prevention.	Prepared and got WB NOB for the ToR on development of the Program for the Muslim-trainers	Proposal selection for the development of the Program. Signing of the contracts
	Carrying out of the First Regional training seminar on preparation of trainers among Muslim leaders on work with the population in the field of HIV prevention	Development of the training agenda is started.	Selection of consultant for development of training program
	Delivery of set of equipment for the Muslims Confessional Department, Committees and Agencies on Religious of the participant countries (PC, printer, copier, LCD projector)	Tender announcement was made	Delivering of the equipment

	Holding of the Conference with participation of representatives of various religious faiths	Conference is planned to be conducted in the Bishkek by the initiation of the State agency of the religious affairs and the Clergy Department of the Muslims of the Kyrgyz Department. The event is to be co-financed by the UNDP/Kyrgyz office and Regional Program on HIV/AIDS for Europe and Central Asia/Moscow Organizational Committee prepared draft of the Program and other documents.	The CA Multiconfessional conference will be held in Bishkek on April 19-20
	Participation in meetings of representatives of various regions of Russia on HIV/AIDS problems	Achieved agreement concerning the participation of religious leaders on Multiconfessional conference on December 2007	Planned in 4-th quarter
	Carrying out of the Second Round Table for representatives of religious leaders of the countries-participants of the Project on discussion of problems in the field of HIV counteraction	Was not carried out	Planned on September 2007
Assistance in creating and financing of work of constant secretaries of NCC in Tajikistan	Purchasing of furniture, IT equipment and providing of Internet access	Procurement has been done	Installation of equipment and providing of Internet access
Educational tours, conferences, seminars.	Participation of representatives of the countries in various training tours, conferences in the field of HIV counteraction	Was not carried out	
B. Promotion of Communication Strategy			
Information support of activities of the project	Distribution of information through mass-media (placement of all kinds of	During first three months Project press releases were distributing in all the countries as well as the information	Press releases will be prepared and distributed to Partners, Mass Media in

		Kazakhstan, Kyrgyzstan, Uzbekistan and Tajikistan.	
	Printing of info materials: booklets, brochures, notebooks, folders, handle, badges, tags, souvenirs, etc.)	Was not carried out	The preparation and publishing of informational leaflet about Project activity is intended to be realized.
	Web-site administration and support	Project web site administration and support with the parallel conducting of technical work on web site transferring on to the new web hosting had been conducting.	Site administration will be conducting on the new hosting. It will allow improving the access of visitors to the Project site resources.
	Preparation and distribution of press releases, reports and Monthly information bulletin on activities of the project	Press releases were distributing among the Project Partners and Mass Media in accordance with the updated data base.	Data base replenishment for the press releases distribution from a number of partner organizations as well as regional mass media will be continued A new form of information distribution – electronic informational bulletin (e-bulletin) on the pilot basis and in accordance with the February WB Mission visit recommendations will be introduced.
Development of corporate image of the Project.	development of the Project logotype and corporate style of the Project	In accordance with adopted CCAP Communication Promotion Strategy for 2007, a new organization logotype had been approved. Also, the work on new corporate Project image development had been conducting.	Adopted norms and standards of new corporate image will be distributed among country Project offices for the further usage on the spot.
	Design of the countries' web-pages	Together with the InCom company the new Project web site design had been developing	A new web site design is launched on the constant basis.
Development of partnership with business community	Organization of presentation "HIV/AIDS and labor market" for business community	On February 13, Communication Coordinator and Strategist made a presentation about Project activity at the international workshop "Perspective of development of Social partnership in Kazakh business".	Gathering of information on planned conferences with business structures participation will be continued.

Development of partnership with business community	Attraction of the international technical assistance on materials and methods of work with journalists in the field of AIDS theme coverage by Mass-media	ToR for the development of Manual for journalists covering HIV/AIDS issues had been carried out; ToR was published in regional mass media.	Manual for journalists covering HIV/AIDS issues will be prepared and used on the regional ToT workshop for the Mass Media representatives.
	Conducting of Regional training seminar on preparation of trainers of journalists in the countries-participants of the project.	ToR for the development and conducting of the regional educational training (ToT) for journalists had been carried out and WB NOB received; ToR announcement was placed in mass media of 4 CA countries as well as on the Project website.	In the frame of international technical support involvement the organization for HIV trainings and educational tour conducting will be selected.
	Carrying out of national training seminars on preparation trainers-journalists in the countries.	Meetings with local NGOs, working in the sphere of mass media education and editors, journalists of the number of printed and electronic mass media with the aim to select participants for the regional/national journalist training seminars were conducted in Kyrgyzstan, Uzbekistan and Tajikistan.	A number of interpreters will be hired to translate the Manual for journalists in the sphere of HIV problem covering into Kazakh, Kyrgyz, Tajik and Uzbek languages. Treaties with trainers of national trainings will be selected and signed
	Carrying out of the Regional Round table on media partnership promotion in the field of HIV counteraction	Monitoring of regional mass media is being conducting for the purpose of HIV/AIDS problem coverage.	Monitoring of regional mass media will be continued for the purpose of HIV/AIDS problem coverage.
	Training of journalists-trainers for participation in training tour (Russia) and the international conferences.	Journalist-trainers were selected for the further participation in the educational tour (Moscow, Russia).	CA journalist-trainers will participate in the educational tour.
Competition among journalists on the best coverage of HIV/AIDS theme in mass-media	Placement of the announcement of Competition among journalists in mass-media and on CAAP and its partners' web-site.	Terms of the journalist competition in each CA country are reviewed in view of project partners remarks	The advertisements of the journalists competition devoted to the best coverage of HIV/AIDS problem in mass media will be placed.
	Awards for journalists. The organization of Press conferences on December, 1 - World AIDS Day and presentation of awards	Did not carry out	Planned for 4-th quarter.
Subcomponent 2. Surveillance and M&E Systems			
A. HIV-Electronic Surveillance			

Development of the software on HIV-ES.	The international technical assistance on development and installation of the software on HIV-ES.	ToR is being designed It is planning the trip to CDC Partners in Moscow with the aim to get knowledge of Globus project (Global Fund on ARV therapy ES)	Bidding announcement on technical assistance for software development will be placed in newspapers ad on the Project web site
	The software installation.	Did not carry out	Planned for 3-d quarter
Укрепление потенциала местных специалистов	Carrying out of training seminars on data input in the installed database (the electronic version).	Did not carry out	Planned for 3-d quarter
	The local technical assistance on carrying out of training at the workplace on Database improving	Did not carry out	Planned for 3-d quarter
	Training of local experts - training tour on ES in CDC/Atlanta.	Did not carry out	Planned for 4-th quarter
	Final conference on the results of ES introduction in pilot regions	Did not carry out	Planned for 4-th quarter
B.HIV-SS			
Strengthening of material base in 13 pilot regions	Purchasing of specialized lab equipment, vehicles, generators, test kits and lab supplies.	Technical specifications for lab equipment and other goods for SS are being prepared.	Obtaining WB NOB and announcing of the tender.
Strengthening of potential of experts on SS promotion	Carrying out of a training seminar on voluntary consultation and testing (doctors, the average personnel, volunteers)	The agenda and program of seminar as well as a list of participants was developed i	Planned for 2-d quarter
	Carrying out of training on SS in pilot	The training seminars were conducted in three pilot	Seminars will be conducted in three

	regions	regions of Kyrgyzstan (Kyzyl-Kiya (Batken region) – March, 13-14; Jalalabad – March, 16-17; Tokmok (Chui region) – March, 19-20), in three pilots regions of Tajikistan (Vahdat – March, 27-28; Kulyab – March, 30-31; Khorog – April, 4-5)	pilot sites of Kazakhstan during second quarter 2007.
	Carrying out of a training seminar on EpiInfo data input	Preparation of the list of participants, development and approval of agenda of seminar	It is planning in the 2 quarter: KR – April, 2-4; RT – July, 2-4; RUz – June, 25-27;
	Carrying out of the basic and advanced training of laboratory experts on quality assurance	Did not carry out	Date of seminar is to be confirmed. Advanced training is planned for third quarter
	Carrying out of the training seminar on the analysis and preparation of the reporting	Preparation of the list of participants, development and approval of agenda of seminar on data analysis	Planned for 2-d quarter
	National conferences on SS results	Preparation of the list of participants, development and approval of agenda of seminar	Planned for 2-d quarter
Carrying out of SS researches in countries	Carrying out of SS researches in pilot areas	Essential surveillance groups were defined, the needs in tests and expenditure materials were estimated	Planned for 2-d quarter
C. Strengthening of M&E system			
Strengthening of potential of the country in the field of M&E	Conducting of the Regional training seminar for experts on M&E jointly with GAMET, CDC.	<p>The cooperation with International Organizations and Projects and also public services on activity coordination on M&E field has been continued.</p> <p>Regional Training Workshop on Monitoring and Evaluation in HIV/AIDS field was held in Bishkek on March, 27-29, 2007.</p> <p>During 3 days RPMU specialists and country representatives and also representatives of GAMET/World Bank; UNAIDS, CDC, Capacity exchanged an information regarding National M&E system status in each country, scheme of information flow. National Plans status on M&E issues was discussed in each country. The participants acquainted with and discussed M&E Principles and tools of CAAP. Harmonization of Project indicators has been also discussed.</p>	Reporting preparing regarding Plan and arrangement conducting on strengthening National M&E systems potential and its harmonization in the countries is planning.

		Unified approaches to the National M&E systems building for each of 4 countries were discussed. It should allow having the mostly full and veritable information concerning prevention programs and services coverage at whole.	
	Carrying out of training for M&E experts at the local level	Did not carry out	Conducting of the arrangement has been planned on May – June, 2007
	Procurement of office furniture and computer equipment	Office furniture has been procured and computer equipment has been established	
M&E of implementation of the Project	Development and the approval of project indicators	List of Project indicators has been prepared by RPMU jointly with GAMET that provided technical assistance. Letter to the WB for final approval of all legal procedure for Project indicators is being drafted.	Letter to the WB for Project indicators alteration adopted by Grant Agreement will send to WB
Promotion of a regional information database (CARISA)	Attraction of the local technical assistance on development of the Software (development, installation).	С международными партнерами и представителями государственных структур и НПО стран обсуждается вопрос логической рамки будущей информационной базы данных CARISA.	ToR on technical assistance for software development and receiving of WB NOB
	Regional Round table on discussion of regional prospects in the field of M&E	Did not carry out	Planned for October 2007
Promotion of system of Monitoring of programs on HIV prevention	Creation of the Qualifier of services under Programs of HIV prevention	The issue of elaborating a service classifier (service delivery area, list of services, availability of service standards, coding) has been discussed during the Regional meeting on elaborating of unified approach and tools for M&E in Bishkek on March 29 -30, 2007. The Meeting was organized by CARHAP with the assistance of International and governmental partners and also NGO. Participants were informed about plans for developing unified approaches to coding of service providers in Kyrgyzstan (with support of Soros Foundation) and for creation of the Qualifier of services in Central Asia (with support of CAAP). It was noted that experience that AFEW, DDRP, OSI Tajikistan, CAAP/CDC have already got in this field should be also incorporated.	Conducting of the tender on the creation of the Qualifier of services.

		WB NOB was received for ToR on creation of the Qualifier of services under Programs of HIV prevention	
	Regional Round table on presentation of the Qualifier of services	Did not conduct	Round table on presentation of the Qualifier of services is planned to be conducted in October
Subcomponent 3. Human Resources Development			
Creation of Regional base of RTC	Purchase of the equipment and operational service for videoconferences.	The bidding documents are being prepared.	Announcing of the tender.
	Purchasing of IT equipment and office furniture for national staff and for RTC	Office furniture and equipment procured.	
Strengthening of RTC potential	Orientation seminar for local experts (M&E, Training) on discussion of working plans / 2 times a year	First Orientation seminar for national coordinators and specialists, RPMU staff was conducted on January 22-24 with participation of Capacity and UNDP representatives. In total 38 participants took part at the seminar. National specialists personal working plans for 2007 were reviewed and approved. RPMU work plan discussed.	To continue to provide the assistance to National Specialists
	Development of educational modules for RTC	<p>In the course of February – March, the team of RMU specialists together with RTC national specialists visited Kyrgyzstan, Tajikistan, Uzbekistan and Kazakhstan with the aim to gather the information on the available educational materials, trainings conducted, available data base on trained trainers in the sphere of HIV/AIDS prophylaxis and treatment in above mentioned countries.</p> <p>Visit reports were prepared and sent to WB.</p> <p>ToR for consultants for design of RTC educational modules was prepared.</p>	<ol style="list-style-type: none"> 1. ToR will be sent to WB for NOB 2. Press announcement on vacancy position of consultant will be placed in a number of newspapers in each country of the region as well as on the CAAP web site. 3. To conduct selection process to hire the consultants for RTCs. 4. To assist to develop of educational modules for RTCs 5. To get manual reviews from leading specialists regarding the developed Modules. 6. To conduct trainings for RTC specialists

	Preparation of local RTC trainers on countries bases on the developed materials and methods of training	Did not carry out	Planned on June-July
	Trips. Educational tours for local RTC specialists	Preparations to the trip of 3 national specialists for participation in the international conference on harm reduction in Warsaw, (13-17 May) were made.	Necessary logistic procedure will be made to ensure participation of 3 national specialists of CA in 18 th International Conference on harm reduction in Warsaw, May 13-17, 2007.
Support of training process	Carrying out the situation analysis in the countries by the RTC specialists	Situation analysis was conducted in February-March 2007.	
	Organization and carrying out of the first National training rates on bases of 4 RTC	Has not be planned	Has not be planned
	Creation and running of the Regional Database on trainers and the trained specialists	Requirements to assist in creation of Regional trainers data base were included in ToR of Regional working groups consultants.	Planned in May-June
COMPONENT 2 Central Asia Regional AIDS Fund			
Harmonization of the Grant process	Revision of the grant recipient and regional AIDS fund manuals	Detailed analytical report was sent to each National Coordinator and RSC members. Changes have been introduced to the RAF manual. RAF manual is currently being translated into English and will be sent for international consultant upon completion of this process.	RAF manual will be translated and forwarded to the international consultant, once agreement on changes will be made manual will be sent for WB NOB
Finalizing administrative procedures for the	Disbursement for the sub-grantees	Disbursement for the first grant round sub-recipients has been started through the UNDP country offices	Disbursements will continue after RPMU receives quarterly financial reports

first round sub-recipients	Signing of the Framework Agreements with Large Grants sub-recipients	Meantime RPMU is negotiating with the winners amount of administrative costs of submitted SPPs.	Negotiations will be finalized and FA will be signed
Monitoring and evaluation of SPPs	M&E of SPP	Has not been conducted	Will be conducted during the third quarter
	Trainings on grant writing techniques and procedures	Has not been conducted	Trainings will be conducted
Grant rounds	Information campaign (announcements, video spots, web site announcements)	Due to the innovations made to the image of the project all documents for potential sub-recipients are being placed on the website	Information campaign will be launched throughout the region. Announcement on the second grant round will be exhibited on the project website.
	Collection of SPPs and registration	Has not been conducted	Collection of SPPs and registration for the second grant round is started
	Technical Evaluation committee meetings (NTEC and RTEC)	2 grant round has not been conducted	Has been planned for the third quarter
	TA for the evaluation of the large SPP	All information on the First Round of SPPs has been collected. Resume for large grants has been developed and sent to the WB along with evaluation sheets.	TOR for the international consultant has been developed
	Trainings for potential sub-recipients	Not yet conducted	Has been planned in conjunction with DFI grant recipient
COMPONENT 3. PROJECT MANAGEMENT, MONITORING AND EVALUATION.			
Legal status of the RPMU	Accreditation of the Organization and RPMU staff	Received a letter from the MFA of the Kazakhstan concerning the accreditation of the RPMU (on February 19, 2007)	
Regional and National AIDS Funds	Institualization of the Regional and national AIDS funds	By the recommendation of the WB, Executive Director visited Project participants' countries. Meetings were conducted with the members of the RSC, deputies of the Interparliamentary group, Ministers of health concerning institutalization of the Regional and National AIDS Funds. Necessary technical assistance provided to conduct the parliamentary hearings.	Parliamentary hearings are planned to be conducted in all CA states- Project participants in April-May 2007 Issues of establishment of National AIDS Funds and its further institutalization together with the Regional AIDS Fund will be discussed at the Second Inter-parliamentary

			Conference which is planned to be held in June 2007.
Project reporting.	Quarterly reports preparation to WB (including financial statements)	Annual and quarter project reports for 2006 were prepared in february and submitted to WB. As well as SOE and SA statements were submitted to WB in January and claimed amount were replenished in February. Financial statement for 1 st quarter is attached.	FMR will be prepared by April 15 and submitted to WB then in time
Fiduciary support of UNDP	Defining and agreement of undertakes on financial and disbursement procedures between RPMU and UNDP	<p>First tranches have been made from UNDP accounts since February on behalf of CAAP. Mainly payments were made for conducting seminars and salary of local consultants. Framework agreements with small Grant Recipients were effected after WB approvals but disbursements to some Grant Recipients were delayed because budget, financial and procurement tables for SPP were to be updated</p> <p>No disbursements were made to large grants because RPMU revealed serious inconsistency in SPP budgets in term of eligibility for operating and administrative costs against RAF financing requirements.</p>	It is planned to finish first tranches disbursement on small grants within April. The budgets of large SPP will be revised and financing of SPPs will be started after WB NOB.
Monitoring of project implementation	Software installation for grant management and accounting in countries	The meeting with 1C and MIS (CARHAP) developers was held in Bishkek to discuss possibilities on combination of software. It was recommended to MIS developers to develop additional modules for 1C interface and indicators introduced by WB mission recently. IT specialist working on integration and needed reworks for 1C and MIS	IT and M&E specialists and FM are to finalize needed reworks and modifications in order to install software in national offices by May 1
	Selection of audit company and conducting of project audit	3 proposals were received and Technical evaluation of proposals was completed	To receive WB NOB and sign a contract with winner in order to start audit in May.